

# #HOUSING CONTRIBUTIONS CALL 2024/2025

#housingcontributions



## **REGIONE LAZIO**

### **Universities Department**

#### **Regional Directorate for Education, Training and Employment Policies**

Implementation of the 2021-2027 European Social Fund Plus (ESF+) Programme,

Policy 4 Objective: "A more social and inclusive Europe"

Priority 2.1.1 - Education and training

Specific objective 4f: "Equal access"

***DiSCo Ente regionale per il diritto allo studio e la promozione della conoscenza***  
**(Regional body for the right to study and the promotion of knowledge)**

#### **IN STUDIO 2024 "HOUSING CONTRIBUTIONS"**

Programme of measures for the disbursement of "housing vouchers" in support of accommodation expenses incurred during the course of studies, for university students undergoing economic hardship and enrolled at state universities, non-state universities, and academies of art, music and dance training (referred to as "AFAM" in Italy), with registered office in the Lazio Region and which issue legally valid educational qualifications.

## **CALL FOR APPLICATIONS FOR THE DISBURSEMENT OF HOUSING VOUCHERS**

The AlmaLaurea 2023 report indicates that some of the effects of the pandemic that were first noted in the 2021 survey continue to appear among 2022 graduates. In particular, study experiences abroad have seen a further decline, as has the use of some university facilities, such as computer stations, libraries, laboratories and spaces for individual study. In the analysis of the 2022 data, like those of 2021, it is appropriate to take into account the fact that the effects of the pandemic were observed in particular in students who did a greater proportion of their undergraduate coursework during the health emergency. As a result, the effects are more pronounced, for example, among shorter university studies, particularly among two-year and three-year degrees than among single-cycle Master's degrees. The pandemic, which impacted a large part of the university experience, seems not to have affected the graduates' assessments (which are confirmed to be up or stable on all aspects of the university experience) as much as it did the use of some university facilities and services, as could be expected.

In this framework, the so-called "Right to University Study" (*Diritto allo studio universitario* - DSU), endorsed by the Italian Constitution and designed as an instrument to guarantee equal access to university education, plays an important role.

Therefore, investing in education pays off not only in terms of employment advantages throughout one's working life, but also because of the public and social benefits it brings to the overall country in terms of growth and development.

The hope is that the experience of recent years, which was indeed dramatic, will be transformed into opportunities for the development of society, putting individuals, education and investment in human capital back at the centre of the system.

The project rolled out by DiSCo thus responded to the Lazio Region's general objective of promoting improvement in the quality and effectiveness of and access to higher and equivalent level education, with a view to increasing participation and success rates especially for disadvantaged groups.

Specifically, the initiative promotes the disbursement of rent subsidies or "housing vouchers" to support accommodation expenses incurred during the course of studies for university students facing economic hardship. The service is aimed at encouraging attendance and/or completion of the university experience.

Therefore, this call for applications enhances the Lazio Region's housing opportunities, allowing university students facing less favourable economic conditions to have access conducive to study at costs similar to those that students incur to be guests in DiSCo's university residences.

Support for the right to study is provided, therefore, through the disbursement of housing vouchers in support of accommodation expenses incurred during the course of studies, for the support of university students, including imminent graduates, enrolled at state universities, non-state universities, and academies of art, music and dance training (referred to as “AFAM” in Italy), with registered office in the Lazio Region.

2023 Report, AlmaLaurea


## Deadlines:

From 17/09/2024 to 31/10/2024	Phase one: compilation and submission of the participation application
12/11/2024	Publication of ISEE/ISEEUP results
15/01/2025	Publication of provisional ranking
From 16/01/2025 to 31/01/2025	Phase two: period of time to access the application form again and make corrections, amendments and additions, followed by a new submission
20/03/2025	Publication of Eligible/Excluded ranking
31/10/2024	Final deadline for students residing in Italy to sign the DSU to access the benefits for the right to university education
31/10/2024	Final deadline for students not residing in Italy to sign the "ISEE Universitario Parificato" (ISEEUP) at one of the CAFs (Tax Advisory Centres) recognised by DiSCo
31/12/2024	Final enrolment deadline for the 2024/2025 academic year at a state or non-state university, or academy of art, music and dance training (AFAM), legally recognised, active, with registered office in the Lazio Region and which issues legally valid education qualifications.
31/12/2024	Final deadline to amend the ISEE/ISEEUP
10/04/2025	Final deadline to submit expense receipts for the months of October, November and December 2024 and January, February and March 2025
30/05/2025	Payment for the months of October, November and December 2024 and January, February and March 2025
31/07/2025	Deadline for submission of documentation on residency permits in order to secure payment by 15/10/2025
	Final deadline to submit the <b>receipts</b> for rent
	Final deadline to enter the <b>IBAN</b>
	Final deadline for transmission of registrations issued by the Italian Tax Authority ( <i>Agenzia delle Entrate</i> ) of extensions, new contracts, or subletting occurring after the date of submission of the application
15/10/2025	Payment of balance
15/01/2026	Final deadline to submit residency permit, on pain of exclusion

## Objective

Implementation of the 2021-2027 European Social Fund Plus (ESF+) Programme, Policy 4 Objective: “A more social and inclusive Europe” Priority 2.1.I - Education and training Specific objective 4f: “Equal access” - “IN STUDIO” and of the measures aimed at providing housing support to students pursuant to Art. 2 letter i) of Regional Law no. 6 of 27 July 2018 “Provisions for the recognition and support of the right to study and the promotion of knowledge in the Region”.


The call for applications contains symbols that represent explanatory/support resources, which aim to facilitate compilation of the application form.

An example of this is the command “**see video**” identified by the following icon: . Clicking on the icon opens up multimedia content, such as “brief videos” or other material, which the student may watch prior to filling out the application. The multimedia support can also be consulted on the online application form, although the text of this call for applications is the only complete and correct guide to submit applications.


Careful attention is recommended when filling out the application.


## Definitions

For the purposes of this call for applications, the following definitions shall apply:

- a) **university**: the universities and academies of art, music and dancing (AFAM) listed in Annex A , with registered office in the Lazio Region and issuing legally valid qualifications;
- b) **student**: any person who enrolls in a course at one of the institutes defined under above point a) for the 2024/2025 academic year;
- c) **beneficiary/winner**: the student who, declared “beneficiary/winner” in the final ranking, following verifications and controls, possesses the requirements stated and envisaged by this call for applications, and maintains said condition throughout the entire academic year of reference;
- d) **eligible**: the student who, declared “eligible” in the final ranking, following verifications and controls, possesses the requirements stated and envisaged by this call for applications and maintains said condition throughout the entire academic year of reference, but who has not been granted the status of “beneficiary/winner” due to a lack of resources;

e) **in-town students**: those students residing in the Municipality in which the university course of studies is held, as well as students enrolled in online universities and those taking distance-learning courses;


f) **commuter students**: students who live in the municipalities indicated in Annex B  or in any case within 50 kilometres from where the course of studies is held;

g) **out-of-town students**: students resident in regions other than Lazio or in the municipalities indicated in Annex C  of the “CALL FOR APPLICATIONS - RIGHT TO STUDY 2024-2025”, available online at [www.laziodisco.it](http://www.laziodisco.it), or in any case over 50 km from the municipality in which the university course of studies is held, and who do not benefit in various capacities from economic contributions/subsidies from other public or private entities, in support of rental expenses for the same academic year;

h) **location of the studies**: the municipality where the course of studies is held or, in the case of two locations, the one with the most hours of attendance;

i) **application form**: the group of sections, in digital format, through which the student requests benefits and/or services;

m) **system**: the coordinated and integrated set of computer software and procedures that permit the submission of applications for benefits, verification of the data acquired and processing of the results;


n) **local branch office**: the local DiSCo office that a student may contact for the administrative activities connected to the applications and requested benefits. The relevant office is identified according to the University in which the student is enrolled; Annex A 


o) **graduate**: a student who wins a place in DiSCo accommodation for the 2023/2024 academic year and earns their degree by March 2025, or subsequently but still with reference to the 2023/2024 academic year;

p) **DSU**: the “*Dichiarazione Sostitutiva Unica*” is a document containing the personal, income and assets details necessary to identify a family’s economic situation, in order to determine the ISEE indicator for requesting subsidised benefits, in this specific case regarding the right to study;

q) **UNIVERSITY ISEE**: the ISEE (*Indicatore della Situazione Economica Equivalente* - Indicator of Equivalent Economic Situation) is an indicator used to assess and compare the economic situation of households, identified by Prime Ministerial Decree 159/2013 and necessary in order to apply for subsidised services.


In this call for applications, the **university ISEE** will be considered, i.e. the indicator defined by a specific type of DSU. Documentation for the university ISEE calculation does not need to be attached to the application, as DiSCo acquires the ISEE/ISPE values independently by querying the INPS database. The DSU declarations must be signed by the final deadline of 31/10/2024;

r) **SPID**: the  authentication system that enables citizens and companies to access the online services of public administration through a single digital identity;

s) **ISEEUP** : the Equalised University Indicator of Equivalent Economic Situation, used to assess and compare the economic situation of households of international students not resident in Italy. This model is the result of an agreement between the CAFs and DiSCo and is adopted in all cases where it is not possible to calculate the university ISEE, specifically:

- international student not resident in Italy;
- international student resident in Italy, not independent and with family resident abroad;
- Italian student resident abroad and not registered with AIRE, the register of Italians resident abroad.

Documentation for the ISEEUP calculation does not need to be attached to the application, as DiSCo acquires the ISEEUP values independently and exclusively from the recognised CAFs (Tax Advisory Centres) through IT systems. The ISEEUP must be signed by the final deadline of 31/10/2024. Students who have not signed a DSU for the ISEEUP at a recognised CAF by the above deadline shall be excluded from the benefits and no documentation subsequently produced will be accepted, even if original;

t) **recognised CAF**: a Tax Advisory Centre (CAF) which has been accredited by DiSCo to issue the ISEEUP certificate. The list of recognised CAFs is available on the DiSCo website .

u) **CIE**: the Italian Electronic Identity Card issued pursuant to Ministerial Decree of 23 December 2015, containing elements for the physical identification of the holder, issued on digital media by the municipal administrations;

v) **TICKET**: a help request sent to DiSCo through a specific IT management system found in the student's reserved area. In this notice, the "ticket" is the "student's only means to communicate with DiSCo";

w) **independent student**: Italian or international student having their residence in a place other than that of their family of origin for at least two years prior to the date of submission of the application and in accommodation not owned by any family member, and with employment income or similar, declared for tax purposes, for at least two years, of at least €9,000.00 per annum;



## ART. 1

### Housing vouchers for rent

1. The total amount of resources allocated by DiSCo to cover this call for applications is €3,100,000.00.
2. The measure in support of university students, enrolled in state and non-state universities, or in legally recognised academies of art, music and dance training (AFAM), active and headquartered in the Lazio Region and issuing degrees with legal value, resident and/or domiciled in Lazio and with no age limit, consists of a cash housing voucher differentiated according to the location of the rented premises of the beneficiary, in particular:

#### a) Properties and facilities situated in the Municipality of Rome:

- €300.00/month (three hundred euros/month), for a maximum of 10 months (October 2024 - July 2025) - equal to a maximum of €3,000.00 (three thousand euros), for rental agreements referring to property situated within the territory of the Municipality of Rome;
- €300.00/month (three hundred euros/month), for a maximum of 6 months (October 2024 - March 2025) - equal to a maximum of €1,800.00 (one thousand eight hundred euros/00), to **graduates** of academic year 2023/2024 and already winners of accommodation in one of the DiSCo university residences situated within the territory of the Municipality of Rome pursuant to the Call for Applications on the Right to Study 2023/2024, for rental agreements referring to property situated within the territory of the Municipality of Rome;

#### b) Properties and facilities situated in the remaining provinces and municipalities of the Lazio Region:

- €200.00/month (two hundred euros/month), for a maximum of 10 months (October 2024 - July 2025) - equal to a maximum of €2,000.00 (two thousand euros), for rental agreements referring to property situated within municipalities of the Lazio Region other than the Municipality of Rome;
- €200.00/month (two hundred euros/month), for a maximum of 6 months (October 2024 - March 2025) - equal to a maximum of €1,200.00 (one thousand two hundred euros) for **graduates** of academic year 2023/2024 and

already winners of accommodation in one of the DiSCo university residences situated in Latina, Cassino, Viterbo pursuant to the Call for Applications on the Right to Study 2023/2024, for rental agreements referring to property situated within municipalities of the Lazio Region other than the Municipality of Rome.

3. For rental agreements with start and/or end dates that do not coincide with the first and last day of the reference month, respectively, the portion of the benefit will be prorated.
4. Within the economic and time limits detailed above, letters a) and b) of point 2, the reimbursement may not, in any case, exceed the amounts paid by the student, which can be deduced from the data present on the contract registration and certified by the rent payment receipts valid for tax purposes.

## **ART. 2**

### **Beneficiaries**

1. University students residing and/or domiciled in the Lazio Region and who are enrolled in one of the following courses by 31/12/2024 for the 2024/2025 academic year at one of the schools with registered office in the Lazio Region, may apply for the housing contribution:
  - three-year degree;
  - five-year degree;
  - single-cycle five-year degree;
  - Ph.D programmes, except for students receiving scholarships, research grants or other contributions from the university or other institutions;
  - post-graduate school, except for medical students who are the beneficiaries of scholarships, internship contracts or other benefits and remuneration;
  - Level I and II University Master's Degrees;
  - graduates, as defined in the above section "Definitions";
2. with a university ISEE relative to 2022 income and assets of less than or equal to €30,000.00, signed no later than 31/10/2024;
3. for international students, an ISEEUP relative to 2022 income and assets of less than or equal to €30,000.00, signed no later than 31/10/2024;

4. Also eligible for participation under this Call for Applications, with priority in the final ranking, are students who are “beneficiaries of accommodation” who have not yet taken possession of the housing, and students who are “eligible non-beneficiaries” of housing who have not yet taken possession of the housing, as identified pursuant to the final ranking of the Call for Applications under the “Right to Study 2024/2025”. In such cases, students who are successful in this call, within 15 days of publication of the results, must formally renounce the status of beneficiary or eligibility for housing by DiSCo for the 2024/2025 academic year, under penalty of exclusion.
5. After the deadline of 15 days from leaving the ranking of eligible/excluded students, it will no longer be possible to apply for the housing grant as a result of the change in status relative to the scholarship.
6. Students who were excluded from housing in the final ranking of the Call for Applications under the “Right to Study 2024/2025” are also eligible to participate in this Call for Applications.
7. Only students who do not have outstanding debt and/or administrative positions with DiSCo by the final deadline of 31 December 2024 (e.g., failure to repay amounts owed to DiSCo, failure to vacate the accommodation within the specified deadlines, or other and/or different irregularities) are eligible to participate in this Call for Applications.

### **ART. 3**


#### **Compatibility**

1. The grant is compatible with other benefits/provisions already assigned, with the exclusion of those that may have already been granted by public or private institutions for the same purpose, and those granted by DiSCo for the 2024/2025 academic year expressly referring to the housing offer, just as it is not compatible with any scholarship received as an “out-of-town” student (for example, this grant is not compatible with INPS Scholarships).
2. The housing contributions envisaged and regulated by this notice, the four different types of which are specified in Article 1, paragraph 2, letters a) and b), cannot be combined. The sum of the amounts received for both scholarship and housing voucher may not exceed the maximum total amount envisaged for scholarships for out-of-town students, which amounts to €7,016.00 as defined by the “Call for Applications under the DiSCo Right to Study 2024/2025”. In the case, the value of the housing voucher shall be calculated as the difference between the stipulated maximum amount of €7,016.00 and the student’s scholarship amount.

## **Art. 4**

### **Determination of requirements**

To be entitled to the housing voucher, the student must comply with the following requirements:

1. have a university ISEE/ISEEUP relative to 2022 income and assets of less than or equal to €30,000.00 with DSU signed by 31/10/2024 (upon application, DiSCo will ask, among other things and for statistical purposes, if the candidate's university ISEE is less than or equal to €27,726.79), specifically:
  - 1.1. the student's economic conditions, pursuant to DPCM 159/2013 as amended, are identified on the basis of the values of the Indicator of Equivalent Economic Situation (university ISEE) of the student's household;
  - 1.2. the DSU relative to one's household must be signed between 01/01/2024 and 31/10/2024 and be valid for the services under the Right to University Study. In the event of omissions, discrepancies or inconsistencies, in application of Art. 8 of DPCM 159/2013, the student must integrate/rectify the DSU by 31/12/2024 at a CAF, keeping the date of signing unchanged. DiSCo will proceed with telematic retrieval of the data from the INPS database with respect to the last valid ISEE 2024 certificate, which must necessarily be of the university type;
  - 1.3. for the purposes of this Call for Applications, students not resident in Italy but domiciled in the Lazio Region are required to sign and submit the ISEEUP certificate. The DSU relative to one's household must be signed by 31/10/2024 and be valid for the services under the Right to University Study. In the event of omissions, discrepancies or inconsistencies, in application of Art. 8 of DPCM 159/2013, the student must integrate/rectify the DSU by 31/12/2024 at a recognised CAF, keeping the date of signing unchanged. DiSCo will proceed with telematic retrieval of the data transmitted by the  recognised CAFs with respect to the last valid ISEEUP certificate. Signing must take place at one of DiSCo's recognised CAFs, the list of which is also available at [www.laziodisco.it](http://www.laziodisco.it);
2. international non-EU students must upload, in the "my profile" section of the student's personal account, a copy of their valid renewed/issued residency permit, under penalty of forfeiture of the benefit.

The required documentation varies according to the following cases:

- international non-EU students already in possession of a valid residency permit must upload a copy of it by 31/10/2024, under penalty of forfeiture of the benefits;
  - international non-EU students not yet in possession of a residency permit or awaiting renewal of a permit that has expired must initially upload, in the “my profile” section, a copy of their passport and, if present, a copy of the documentation attesting to the application/renewal of their residency permit. By 31/10/2024, these students must still upload into the same section a copy of the documentation attesting to the application/renewal of their residency permit, under penalty of forfeiture of all benefits.
3. be enrolled by 31/12/2024 for the 2024/2025 academic year at a state or non-state university, or academy of art, music and dance training (AFAM), legally recognised, active, with registered office in the Lazio Region and which issues legally valid education qualifications, or be among those students identified as graduates, as specified in the definitions.

## **ART. 5**

### **Required documentation**

The application consists of the information requested and entered into the system made available by DiSCo. The information entered into the system by the applicant will result in a contribution request whose reliability is supported by the student recognition and accreditation systems. In the request, the system envisages the inputting of information on credits acquired according to the table under Art. 11 of the Call for Applications for the Right to Study 2024/2025, for statistical purposes only.

Granting of the economic benefit is subject to submission of the appropriate application in accordance with the procedure and timing indicated in Article 6 below, to which suitable documentation relative to the contribution must be attached in a single PDF file (via upload).

In particular, the applicant must submit:

1. Copy of the rental contract registration receipt issued by the Italian Tax Authority (Agenzia delle Entrate), in the name of the applicant, any extension registered with the Italian Tax

Authority and any subletting registered with the Italian Tax Authority, pursuant to Law no. 431/1998 “Regulation of leases and release of real estate for residential use”, as subsequently amended and integrated.

The registration receipt must show the municipality in which the leased property is located or, alternatively, the land register code of the municipality itself and the amount referring to the months present in the registration of the contract with the Italian Tax Authority.

If there are more than 4 tenants, a copy of the agreement must be attached.

For contracts that expired prior to the application deadline, registrations of new contracts and/or their extensions will not be accepted if submitted after the application closing date.

For contracts expiring after the application submission date, receipts of registration of the extension, or new contract, with the Italian Tax Authority will be accepted until 31/07/2025 for uploading purposes only and solely via ticket to the Category “HOUSING CONTRIBUTIONS”. Any extensions or new contracts, even if signed as a result of termination, must still ensure continuity in time. Any termination of the contract must be registered with the Italian Tax Authority and submitted via ticket to the “Housing Contribution” section.

To be considered regular and eligible for reimbursement, the contract must:

- 1.1. have a term of at least 6 months. For graduates only, the time necessary to complete their degree, and in any case no later than March 2025;
- 1.2. refer, under penalty of forfeiture, to accommodation situated in the municipality or province corresponding to the predominant location of the course, according to the following classification:
  - Rome and province
  - Frosinone and province
  - Latina and province
  - Rieti and province
  - Viterbo and province

Note that the reimbursement of €300.00 monthly is assigned only and exclusively for rental contracts in the municipality of Rome.

- 1.3. be in the name of the applicant or, if referring to a contract in someone else’s name, it must be supplemented with a deed of subletting, duly registered with the Italian Tax Authority.
2. For students from non-EU countries, the residency permit or application for its renewal/issue, as per Art. 6, must be attached to the application.
3. For Italian or international students resident in Italy, the university ISEE relative to 2022 income and assets must be signed, under penalty of forfeiture, as specified in Art 4, point 1.2. If the requirements of “independent student” are not met, the economic

documentation of the family of origin must be submitted to the CAF. If the family of origin resides outside of Italy, the student must proceed with the integration by signing the ISEEUP at a recognised CAF no later than 31 October 2024, under penalty of forfeiture of the benefit. The list of recognised CAFs is available on the DiSCo's website [Q](#).

4. For students not resident in Italy, the ISEEUP relative to 2022 income and assets must be signed at one of DiSCo's recognised CAFs, under penalty of forfeiture, no later than 31 October 2024. If the requirements of "independent student" are not met, the economic documentation of the family of origin must be submitted to the CAF. The list of recognised CAFs is available on the DiSCo website [Q](#).

## **ART. 6**


### **Procedures and methods for completing and submitting applications**

#### **PHASE ONE - ONLINE REGISTRATION AND SUBMISSION OF THE APPLICATION**

The application may be submitted from 17/09/2024 at 12:00 pm to 31/10/2024 at 12:00 pm. The application is submitted exclusively through the online form in the student's reserved area, available on DiSCo's institutional website, according to the following procedures:

- A. Students over 18 years of age in possession of an identity document issued by the Italian authorities (passport, identity card, etc.) and international students who reside in Italy (even if they already have DiSCo credentials):  
Access must be via one of the following methods:
  - SPID
  - CIE electronic identity card.
- B. International students solely possessing identification issued by foreign authorities (Passport):  
must first access their reserved area through the DiSCo credentials already in their possession. First-time users obtain credentials by registering, in which case face-to-face recognition is required, to be carried out at one of the recognised CAFs, the list of which can be consulted at this link when filling out the ISEEUP. Face-to-face recognition is not required if the student is in possession of the DiSCo PIN issued in previous years after signing the relative waiver. International students holding only a Passport must apply using the PIN issued by the system and visible in their reserved area.
- C. Underage students residing in Italy:  
Access through the CIE.



Students who intend to apply for the benefits referred to in this call for applications are required to fill out the form and all its sections , attaching the required documents defined by this call and declaring the truthfulness of the data entered in accordance with Presidential Decree 445 of 2000, with particular reference to Articles 46 and 47.

Foreign citizens not resident in Italy may not use the self-certification option.

For the purpose of participation in this Call for Applications, the application must be submitted using the “application submission” (*trasmissione domanda*) function by and no later than 31/10/2024 at 12:00 pm, and the documentation required by the call for applications in order to access phase two must be attached.

The following mandatory documentation must be attached to the application:

- For students from Italy or European Union countries, all documentation in digital format as required pursuant to Article 5 must be attached to the application;
- For students from non-EU countries, all documentation in digital format as required pursuant to Article 5 must be attached to the application, in addition to a copy of the valid renewed/issued residency permit, to be uploaded in the “my profile” section of the student’s reserved area;

The required documentation varies according to the following cases:

- international non-EU students already in possession of a valid residency permit must upload a copy of it by 31/10/2024, under penalty of forfeiture of the benefits;
- international non-EU students not yet in possession of a residency permit or awaiting renewal of a permit that has expired must initially upload, in the “my profile” section, a copy of their passport and, if present, a copy of the documentation attesting to the application/renewal of their residency permit by 31/10/2024.

By 31/07/2025, these students must still upload, in the same section, a copy of their valid residency permit. If the residency permit is issued after the deadline of 31/07/2025, it may be uploaded by 15/01/2026, under penalty of forfeiture of the benefit.

Through the “application transmission” (*“trasmissione domanda”*) function, the system automatically acquires the application and issues an identification number that students must keep in case of any dispute and for communication with DiSCo.

In the event of errors/omissions during the application phase, the student can make changes by using the “Unlock - Insert modifications/integrations” function by 31/10/2024 at 12:00 pm. Activation of the “Unlock - Insert modifications/integrations” function cancels the application even in cases where no changes have been made. Therefore, whether or not modifications



have been made, it is necessary for the student to newly transmit the application and the relative annexes by the final deadline of 31/10/2024 at 12:00 pm, under penalty of forfeiture of the benefit.

Students who by 31/10/2024 at 12:00 pm have not completed all the sections of the application form, attaching the required documentation, and/or who have not carried out the above procedure upon second sending, shall be declared ineligible and will not be able to access phase two.

### **PUBLICATION OF ISEE/ISEEUP RESULTS**

By 12/11/2024, DiSCo will publish the provisional results of the controls carried out via INPS database on the ISEE/ISEEUP documents submitted by 31/10/2024.

Any changes or modifications may be carried out by 31/12/2024 at the CAF where signing took place.

### **PUBLICATION OF PROVISIONAL RANKINGS**

By 15/01/2025, DiSCo will publish the provisional rankings, thereby informing the students of the temporary status acquired, highlighting any inconsistencies in each student's reserved area.

Students may be declared:

#### **Eligible**

The eligibility assigned in the provisional ranking does not entitle the student to the housing contribution.

The student's status remains subject to checks and verifications, to be carried out even at a later date with the institutions concerned and the competent authorities, the findings of which may determine a subsequent change in the outcome.

Eligible students must proceed to verify the presence of any inconsistencies in their reserved area of the site [laziodisco.it](http://laziodisco.it) and make any necessary corrections/integrations by 31/01/2025 at 12:00 pm, via the "Unlock - Insert modifications/integrations" function illustrated above.

#### **Excluded**

"Excluded" students in the provisional rankings will be given an indication of the reasons for exclusion and may not access phase two.

### **PHASE TWO - AMENDMENTS, CORRECTIONS, ADDITIONS**

Only students who successfully complete phase one are admitted to phase two.

From 16/01/2025 at 12:00 pm to 31/01/2025 at 12:00 pm, students are allowed access in order to make amendments, additions or corrections, if necessary, with respect to what they declared in phase one, through the “Insert modifications/integrations” function. Phase two performs a general overview function: therefore, requests for corrections submitted after this date will be rejected.

To make any amendments, additions or corrections to what was previously declared, the student must use the “Insert modifications/integrations” function on the application form.

The activation of the “Insert modifications/integrations” and the “Unlock” functions cancels the application and the annexes submitted during the first phase, even in cases where no changes have been made.

Therefore, after the activation of such functions, whether or not changes have been made, students must newly submit the application form and annexes, if required, by no later than 31/01/2025 at 12:00 pm.

The application submitted by 12:00 pm of 31/10/2024 remains valid for those students who have not activated the “Unlock” or “Insert modifications/integrations” function during the second phase.

### **PHASE THREE - PUBLICATION OF RANKINGS**

By 20/03/2025, DiSCo will publish the results of the call for applications, with the purpose of notifying the interested parties of the position acquired.

Students are placed in the ranking based on the data declared when filling out the application, subject to verification with the competent authorities.

The results are published in the Reserved Area.

This communication is valid as notification for all legal purposes; therefore, all communication requirements regarding the results of the competition are considered to have been fulfilled.

Based on the findings of the declarations made by the student, verification of possession of the requirements outlined in the call for applications and position in the ranking, students may be classified as:

- **Eligible student;**
- **Excluded student.**

Subsequently, the ranking of beneficiaries will be published until the available resources, which amount to €3,100,000.00, are finished.

### **Rank advancements**

Subsequent to the publication of the results, any allocation of supplementary funds will be allocated to eligible students with the same criteria as in the previous article and until the available resources are exhausted. Notification of the change of status from eligible to beneficiary is provided in the reserved area of each student concerned, and is considered valid notification for legal purposes.

## **ART. 7**

### **Reasons for exclusion**

The following students are excluded from the benefit:

1. students who do not submit the application through the methods and by the deadline envisaged by this call for applications and who have not sent their application via web, from the website [www.laziodisco.it](http://www.laziodisco.it), and filling out the relative form in their reserved area;
2. students who, having unblocked the online application during the first phase, do not send/submit the application and the relevant attachments again by 31/10/2024 at 12:00 pm and/or according to the methods outlined in Art. 6;
3. students who, admitted to phase two and having unblocked the application already sent, and/or having made amendments/corrections, do not re-submit the application and relevant attachments by 31/01/2025 at 12:00 pm;
4. students who, residing in Italy, or Italian students residing abroad, do not access their personal accounts through SPID or CIE by 31/10/2024 at 12:00 pm;
5. students who reside abroad and do not sign the ISEEUP at a recognised CAF by 31/10/2024;
6. students who do not sign the DSU to access the benefits for the right to study;
7. students who sign the DSU after 31/10/2024;
8. students who, in the event of inconsistencies, do not settle their administrative position by the final deadline of 31/01/2025;
9. students not meeting the requirements of Art. 2 of the call for applications;
10. students in a situation that excludes entitlement to the benefits, in accordance with this call for applications and the relevant regulations;
11. winners of accommodation in the final ranking of the Call for Applications - Right to Study for academic year 2024/2025 who have taken possession of the same;
12. winners of accommodation in the final ranking of the Call for Applications - Right to Study 2024/2025 who have not taken possession of the same and subsequent rank advancements, and who do not renounce their status as winner within 15 days from publication of the results under this call for applications;

13. students who, being eligible non-beneficiaries of accommodation under the Call for Applications Right to Study 2024/2025, as well as winners of this contribution, do not, within 15 days from publication of the ranking under this call for applications, formally waive their eligibility for the accommodation;
14. students who, as non-beneficiaries of accommodation in the DiSCo residences under the ranking of the Call for Applications, Right to Study 2024/2025, have not vacated the accommodation they occupied in one of the DiSCo residences by 31/07/2024;
15. students who occupied accommodation in the university residences of DiSCo for at least one day subsequent to the date 31/07/2024;
16. students with a university ISEE or ISEEUP of over €30,000.00;
17. students who are not enrolled for the 2024/2025 academic year by 31/12/2024 at a state or non-state university, or academy of art, music and dance training (AFAM), legally recognised, active, with registered office in the Lazio Region and which issues legally valid education qualifications as envisaged by this call for applications. This obligation does not apply to students defined by this call for applications as graduates;
18. students who do not attach the required documentation as indicated in above Art. 5 and in accordance with the methods and deadlines specified in Art. 6;
19. students from non-EU countries who do not attach the documentation on their residency permit, as established by Art. 4;
20. students with a debt position, for whatever reason, with respect to DiSCo and who do not settle their administrative position by the 31/12/2024;
21. students who are beneficiaries of other public/private grants for the same purposes as this call for applications;
22. students who are beneficiaries of scholarships disbursed by DiSCo for the 2024/2025 academic year as “out-of-town” student;
23. students who, falling under the category of graduates in the ranking under this call for applications, fail to demonstrate to have earned their degree by March 2025, or subsequently, but still with reference to the 2023/2024 academic year;
24. students who, having declared to be independent, have not had an income equal to or greater than €9,000.00 in the last 2 years;
25. with the exception of graduates, students who have not uploaded a contract with term of at least 6 months in the application phase;
26. students who, within the deadline for uploading receipts, have not entered or modified their bank details in their reserved area, or have not amended any data that may impede payment;

27. students who earn their degree by March 2025, or subsequently, but still with reference to the 2023/2024 academic year.


## **ART. 8**

### **Selection criteria**

1. DiSCo will draw up a ranking that will be funded until resources are depleted, in accordance with the following progressive criteria:
  - 1.1. Graduates, as identified by the definition of this call for applications and beneficiaries of accommodation under the Call for Applications Right to Study 2023/2024 and users of the same no later than 31/07/2024, ranked by increasing university ISEE;
  - 1.2. Student beneficiaries of accommodation, as per the ranking of the Call for Applications Right to Study 2024/2025, who have not yet taken possession of the same, ranked by increasing university ISEE/ISEEUP;
  - 1.3. “Eligible” students of accommodation, as per the ranking of the Call for Applications Right to Study 2024/2025, ranked by increasing university ISEE/ISEEUP;
  - 1.4. Students who do not fall into the above categories, ranked based on status, in the order “Out-of-town”, “Commuter” and “In-town”, as defined by the Call for Applications “Right to Study 2024/2025” in the article on “Classification of Students” and, within each of the above three categories, by increasing university ISEE/ISEEUP.
2. Publication of the ranking is expected by 20/03/2025 on the institutional website [www.laziodisco.it](http://www.laziodisco.it) and will be carried out with procedures that ensure the protection of confidentiality with reference to sensitive data, as required by law. For this purpose, when submitting the application, an individual code is assigned to each student for verification and consultation of the relevant rankings.
3. Any changes regarding the competitive position are entered in the student’s reserved area. Any further communications from DiSCo posted within each student's reserved area are considered valid notifications for legal purposes. Therefore, the student is required to consult their reserved area on a regular basis.
4. In the event of errors, DiSCo may proceed, in self-defence and/or upon request by a duly motivated party, to readmit students who have been excluded from the ranking pursuant to this Call for Applications.


## **ART. 9**

### **Payment of the benefit**

1. Payment is subject to the uploading of receipts and related eligibility and takes place by crediting a current account in the student's name or joint account held by the student, prepaid card with associated IBAN (example Poste Pay Evolution), or through the "Ateneo + DiSCo" card to be applied for at the branches of Banca Popolare di Sondrio at no charge to beneficiaries.
2. The IBAN details must be entered no later than the date of uploading of the receipts, in the special section "Communicate IBAN" present within the student's reserved area. If the student has communicated/not communicated bank details, tax code or other data that prevent payment of the benefit and has not corrected this information by and no later than the deadline for uploading the receipts, they shall forfeit the right to the payment envisaged in this notice.
3. For payment of the benefit, only the months actually covered by the rental agreement and referring to the months of October, November, and December of the year 2024 and January, February, March, April, May, June, and July of the year 2025 shall be taken into consideration.
4. The assigned benefits are paid in two instalments:
  - 4.1. By 30/05/2025 for the months of October, November, December 2024 and January, February and March 2025, provided that the student enters into the system suitable documentation with the characteristics outlined in point 5 below no later than 10/04/2025.
  - 4.2. By 15/10/2025 for the months of April, May, June, and July 2025 and previous unloaded monthly payments, subject to the student entering into the system suitable documentation having the characteristics referred to in point 5 below no later than 31/07/2025.
  - 4.3. Within 60 days from graduation, payment will be made to graduates upon verification of completion of their degree and upon entry into the system of suitable documentation having the characteristics set forth in point 5 below.
5. Payment is subject to uploading into the system of expense receipts with fiscal validity pertaining to the payment of rent, as specified below:
  - Bank transfer receipt  containing:
    - Name and surname of the beneficiary of the bank transfer (landlord indicated on the contract registration receipt);

- Name and surname of student;
- Reason for the bank transfer, month and year of reference;
- Amount paid for rent, separated from other expenses (condo fees, utility bills, etc.);
- Payment date;
- TRN or CRO (transaction reference number)

**Or**

- Receipts or private agreements  containing:
  - Progressive number;
  - Receipt issue date;
  - Legible name, surname, tax code and signature of landlord;
  - Name and surname of beneficiary student;
  - Reason for payment, month and year of reference;
  - Amount paid for rent, separated from other expenses (condo fees, utility bills, etc.);
  - Stamp duty of €2.00 for each receipt;

6. The payment of benefits to students from non-EU countries and who have attached the application/renewal is carried out only after submission of a copy of the valid residency permit.

Those who upload the renewed residency permit by 31/07/2025 will be eligible for payment by 15/10/2025.

Those who upload their residency permit on “my profile” after 31/07/2025, and no later than 15/01/2026 (as per Article 6) will be entitled to payment of the benefit by 31/01/2026. Failure to submit the residency permit by and no later than 15/01/2026 is cause for forfeiture of the benefit.

## **ART. 10**

### **Communications and clarifications**

1. Students may request information and/or clarification by opening a ticket through the “Open Ticket” link in their reserved area and selecting the category “HOUSING CONTRIBUTIONS”.

## **ART. 11**

### **Verification and control**

1. In order to ensure allocation of the “housing contribution” to students who meet the requirements of this Call for Applications, in accordance with EU, national and regional regulations, the recipient of the grant will be subject to verification by DiSCo, the Lazio Region, National and Foreign entities, the European Commission or other external bodies.



2. The student beneficiary of the “housing contribution” is required to keep all documentation proving entitlement to the benefit until completion of the checks and in any case for at least 5 years from the date of publication of the ranking.

## **ART. 12**

### **Revocation of the benefit**

1. In the event of identification of irregularities or non-compliance with one or more obligations of the recipient of the housing voucher, DiSCo shall revoke the contribution and recover any amounts already disbursed.
2. Any declarations must be submitted in accordance with Articles 46 and 47 of aforementioned Presidential Decree 445/2000. False statements and/or documentation will result in a report to the judicial authorities, for the consequent criminal repercussions, pursuant to Articles 75 and 76 of Presidential Decree 445/2000.

## **ART. 13**

### **Sole Manager and Data Supervisor**

1. The Sole Manager of the Procedure is Raffaella Lupi;
2. The Data Supervisor is the General Manager of DiSCo.

## **ART. 14**

### **Publication**

The Notice and all of the documentation are published on the site [www.laziodisco.it](http://www.laziodisco.it).

## **ART. 15**

### **Severability clause**

Administration reserves the right to amend, supplement, or revoke this notice in the event that it determines, at its sole discretion, a new assessment of the underlying public interest, without the candidates having any claim whatsoever.



## **ART. 16**

### **Appeals**

It is possible to appeal the final results of the ranking. Students interested in doing so may contact the Lazio TAR (Regional Administrative Court) within 60 days of its publication. It is also possible to file an extraordinary appeal before the President of the Republic of Italy within the relative deadlines.