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CALL FOR APPLICATIONS RIGHT TO EDUCATION 2020/2021

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Dear students,

the Lazio Region, through DiSCo, continues to implement its concrete commitment to guarantee the right to education in our Region, despite the difficulties arising from the health emergency that the country is currently facing.

The following is the Call for the awarding of scholarships, allocating accommodation, Erasmus contributions and Graduation Awards for the academic year 2020-2021. This will be accompanied throughout the year by other Calls for the awarding of book vouchers, rent contributions, transportation allowances and various other contributions.

It is a concrete commitment by DiSCo which, aided by the use of resources from the European Social Fund, enabled it to award, last year alone, more than 24,500 Scholarships, 2,300 beds, over 1,500 rent contributions and the supply of approximately 1 million meals at subsidised costs, plus other targeted services made available to thousands of students. Through these actions, our universities can be attended by those who come from less affluent families offering genuine opportunities for social mobility and inclusion.

As you may know, in recent years the Lazio Region has expanded the concept of "right to education" systematically arranging all of its activities for the benefit of the youth population to establish a path that leads students from university into the world of employment. A notable example is the "Bando Torno Subito", which enables students to carry out training experiences and envisages hiring incentives. On account of the health emergency, we have implemented specific measures to facilitate the use of lectures and exams in remote mode. As I write, this situation is not yet resolved and requires the adoption of new measures and resources, as required.

Last but not least, I would like to highlight the positive effects of Regional Law no. 6 of 27 July 2018 "Provisions for the recognition and support of the right to education and the promotion of knowledge in the Region", which has completely renewed the Entity. Particular attention has been paid to the Regional Council for the right to education and the promotion of knowledge, an important innovation that re-establishes the proper student participation in the planning, implementation and verification of the policies adopted.

To all of you, a personal wish for the life plan that you are creating with the knowledge that your role as true recipients of knowledge is fundamental in maintaining the solid foundations of a social community that otherwise risks losing its balance during times like this.

You are a fundamental resource as well as a hope for the rebirth of this country.

Claudio Di Berardino, Councillor for Employment, Training, School and University Studies of the Lazio Region

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HEADING I

General principles, interventions and classification of recipients

Art.1 General principles

In compliance with the provisions of the Prime Ministerial Decree of 9 April 2001 "Uniformity of treatment on the right to university studies, pursuant to article 4 of Law no. 390 of 2 December 1991", Legislative Decree no. 68 of 29 March 2012 "Revision of the rules of principle on the right to education and development of legally recognised university colleges, in implementation of the delegation provided for in article 5, paragraph 1, letters a), second sentence, and d) of Law no. 240 of 30 December 2010, and in accordance with the guiding principles and criteria outlined in paragraph 3, letter f), and paragraph 6", as well as state and regional regulations on the right to education, DiSCo regulates access to competitive benefits for the academic year 2020/2021.

DiSCo is the regional body for the right to education and the promotion of knowledge, ordered by regional law no. 6 of 27 July 2018.

Art.2 Definitions

For the purposes of this call, the following definitions are used:

- a) **universities:** the university institutions listed in Annex A and any other state or private university, university institutes, high artistic musical and dance institutes, with a registered office in the Lazio Region that issues qualifications with legal validity;
- b) **student:** the person who enrolls in courses at the universities indicated in point a) above;
- c) **winner:** the student who is declared the "winner" in the final ranking, following the checks and controls carried out, is in possession of the income and merit requirements declared and provided for in this notice, and maintains such status during the entire academic year of reference;
- d) **eligible:** students who, having been declared "eligible" in the final ranking, as a result of the checks and controls carried out, have the income and merit requirements declared in this call, and maintain their status during the entire academic year of reference, but who are not awarded a status of "winner" due to lack of availability;
- e) **first-year students:** students enrolling in the first year of a Bachelor's Degree, single-cycle Master's Degree, Master's Degree, Specialist Schools, PhD courses;
- f) **students enrolled in subsequent years:** students enrolled one year after the first year of study as indicated above;
- g) **disabled students:** students with a disability recognised in Italy of no less than 66%¹, or with recognition of disability pursuant to art. 3, paragraph 3, of Law no. 104 of 5 February 1992;
- h) **in-town students:** students residing in the municipality where the university course followed is located, as well as students, enrolled in online universities and students who use distance education;
- i) **commuter students:** students residing in the municipalities indicated in Annex B to this notice or within a distance of fewer than 50 kilometres from the location of the university of the followed study course;
- j) **out-of-town students:** students residing in regions other than Lazio or the municipalities indicated in Annex C to this call for applications, or more than 50 kilometres away from the municipality where the university study course is located, who sign a lease of at least ten months in the municipality where they are studying, and who do not receive financial contributions/subsidies from other public or private bodies to support their rental expenses for the same academic year;
- k) **calculated commuters:** students who, despite having the required characteristics for off-site students, do not produce a lease contract for a minimum duration of 10 months in the municipality where they are studying, and students who, despite having signed a regular lease contract for a minimum duration of 10 months, receive financial contributions/subsidies from other public or private bodies in support of their rental expenses for the same academic year, within the terms set out in the Call for Applications;
- l) **location of the studies:** the municipality where the course of studies is based or, in cases of dual locations, the one where the prevalent number of hours of attendance takes place;
- m) **application form:** the set of sections in digital format, through which the student requests the benefits and/or services;

- n) **system:** the coordinated and integrated set of computer programmes and procedures allowing the procurement of applications for competitive awards, the verification of the data acquired and the processing of the results;
- o) **local office:** the DiSCo office to which the student turns to for administrative services related to the calls for applications and the required benefits. The office to which the student belongs is determined according to the university to which the student is enrolled, as per Attachment A of this Call for Applications.

In the event of continued emergency measures adopted as a result of the Covid-19 pandemic, the Administration reserves the right to reclassify students who take advantage of distance learning as “n-town students”.

Art.3 Benefits and services

3.1 Scholarships

To make it easier for capable and deserving university students without means, DiSCo provides, within the limits of available funds, a scholarship to attend degree courses.

The maximum amounts are established as follows²:

- € 1.981,75 for the on-site students;
- € 2.898,51 for the commuter students;
- € 5.257,74 for the off-site students.

3.2 Accommodation

To reduce the inconvenience of being away from the place of study and facilitate the attendance of university courses, DiSCo assigns accommodation, within its facilities, within the limits of availability for a period not exceeding ten months, and no later than 31 July 2021. Only off-site students enrolled at universities with registered offices in Lazio can apply for accommodation.

3.3 Contributions for international mobility

Students awarded with DiSCo scholarships enrolled at Universities of Lazio, including those enrolled in PhD courses, are entitled, subject to the availability of funds, to receive a grant supplement for participation in international mobility programs, only once per degree cycle.

3.4 Graduation award

Students who have been awarded a scholarship³ in the academic year 2019/2020, enrolled in the degree courses offered in the new and latest system, and who obtain a Bachelor's Degree, a Master's Degree or a Combined Bachelor and Master's Degree within the legal duration of the relative course of study, may benefit from an additional amount equal to 50% of the scholarship obtained in the academic year of the degree. The benefit may be granted for a single cycle of studies only.

For students with disabilities, the right to benefit from the graduation award is determined by the completion of the qualification within the first academic year after graduation.

The right to the graduation award is subject to the availability of funds allocated annually. If the applications are greater than the allocated funds, the benefit will be awarded based on a ranking that will be prepared to take into account the highest graduation grade, and in the event of an equal score, based on the lower ISEE value declared in the last application for a scholarship.

Art.4 Beneficiaries

The benefits are available to Italian and foreign students from countries belonging to the European Union and international students as per Presidential Decree no. 394 of 31 August 1999, implementing Legislative Decree no. 286 of 25 July 1998, who enrol at universities with registered offices in the Lazio Region.

Students enrolled in inter-university courses may apply for this call. They may be declared winners/eligible only after verification of enrolment at a university in Lazio and payment of the regional tax.

Students who enrol in established courses can participate to:

a) by Ministerial Decree No. 509/1999 (new system):

- a bachelor's degree;

- master's degree;
 - a single-cycle master's, postgraduate degree;
 - a postgraduate school, excluding students belonging to the medical field who benefit from a scholarship, work training contract or other benefits and remuneration⁴;
- b) **with Ministerial Decree no. 270/2004 (latest system):**
- graduation;
 - a master's degree;
 - a single-cycle master's degree;
- c) **PhD**, excluding students benefiting from scholarships or other contributions from the university or other institutions.

Art.5 Duration of benefits

Benefits are granted for the achievement, for the first time, in each of the following levels of the study courses:

- a) **1st level Bachelor's degree or Master's degree courses or Bachelor's or Master's degree courses of 1° level, 2nd level Post-graduate courses, single-cycle Post-graduate or unitary degree courses, including the new higher education courses in art and music:** the benefits are provided for the legal duration of the study courses, starting from the first year of enrolment, plus one semester for the Scholarships award (equal to 50% of the amount); plus two semesters for the other awards;
- b) **PhD courses:** benefits are awarded for the legal duration of the course of study, starting from the first year of enrolment, excluding students receiving a scholarship or other contribution from universities and/or other public or private institutions;
- c) **specialisation courses⁵** with the exclusion of students belonging to the medical field who benefit from a scholarship, employment training contract or other benefits and remuneration: the benefits are provided for the legal duration of the study course, starting from the year of the first enrolment;
- d) **Artistic and musical institution courses with a degree course** in the old system (exams instead of credits): the benefits are recognised for a period equal to the legal duration of the courses provided for by the respective educational system, starting from the year of enrolment.

Students already in possession of a Bachelor's degree who enrol in a single-cycle degree course can take advantage of the benefits of this announcement only for the difference between the number of years of achievement of the degree held, and the number of years for which benefits are recognised in the single-cycle degree course (starting from the year of the first enrolment).

HEADING II Merit requirements and related documentation

Art.6 Determination of the merit requirement

The year of enrolment is calculated taking into account the academic year in which the student first enrolled in a course as specified below:

Table 1 - Calculation of the year of enrolment

Study course	Year of the first enrolment
- Bachelor's Degree 1st Level - Master's Degree (single/postgraduate degree)	Academic year in which you enrolled and/or enrolled for the first time at any University in Italy, after obtaining a high school diploma.
- Master's degree 2nd level - Master's degree	Academic year following the achievement of the Bachelor's degree in which you are enrolled for the first time at any University in Italy.

- Specialist school - PhD	Academic year in which you enrolled in this type of course/activity at any University in Italy.
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Those students admitted to the Specialised Courses governed by calls for applications from the university to which they belong may be winners of DiSCo benefits only if the year of enrolment is consistent with the year 2020/21. If enrolled in different academic years, students cannot be beneficiaries of any contribution regulated by this Call for Applications.

Students in possession of the merit requirement indicated below are admitted to the benefits/services:

6.1 First-year students

Students enrolled in the first year of a 1st level Bachelor's Degree, Master's Degree, Single-cycle/Master's Degree, including the courses of the new system set up at the Academies/Conservatoires/University Higher Schools, regularly enrolled for the academic year 2020/2021, provisionally obtain benefits based on the requirement of economic status. The merit requirements are assessed ex-post, regarding the various courses of study.

Those who achieve merit by August 10, 2021, will receive the full amount of the scholarship, after verification of the regular reporting of the credits by that date by the University secretariats.

To those who acquire the 20 credits after 10 August 2021, provided that by 30 November 2021, 35% of the total amount of the scholarship is paid (1st instalment).

The scholarship and other benefits are revoked if the student does not obtain the 20 credits by November 30, 2021. In this case, the student must return the amount of the first instalment within the calendar year and in a maximum of four instalments.

Students enrolled in the single-cycle Master's degree courses in Pharmacy, Pharmaceutical Chemistry and Technologies and Building Engineering Architecture at Sapienza University of Rome will receive the balance of the scholarship upon achievement of 15 credits by 10 August 2021 following verification of the regular registration of credits by the University secretariats. The scholarship and other benefits are revoked if the student has not obtained the 15 credits by November 30, 2021.

For students enrolled in specialist courses, excluding those in the medical field as per Legislative Decree no. 368/1999, or a PhD (excluding scholarship winners as per Ministerial Decree no. 224/1999), the entire scholarship and other benefits are revoked if the student does not achieve admission to the second year.

Extensions

In the following exceptional situations, the deadlines for the merit achievement for first-year students may be extended by three months, solely for confirmation of entitlement to the scholarship for the year 2020/2021:

- tragic events related to the members of the household declared in the online application;
- hospitalisation of at least 10 days for the grant applicant;
- birth of a child;
- natural disasters.

The duly documented request for an extension must be submitted to DiSCo before the expiry of the deadline set for achieving the merit required by the call. The acceptance of the requests is subject to the discretionary and final assessment by the Entity.

If the request is accepted, the student must communicate the achievement of merit within 15 days of the expiry of the extension granted, under penalty of forfeiture of the benefit.

6.2 Students enrolled in subsequent years

The merit requirements shall be assessed based on the total credits/examinations acquired and duly recorded from the time of registration until 10 August 2020.

The minimum requirements for access to the benefits referred to in this notice are set out in Table 2 below.

Table 2 - Number of credits to be acquired

Course year 2020/2021	Bachelor's degree courses	Single-cycle Master's degree	Two-year master's or postgraduate degree courses
2°	25	25	30
3°	80	80	-

4°	-	135	-
5°	-	190	-
1° Outside prescribed time	135	245	80
6° (Medicine)	-	245	-
1° Outside prescribed time (Medicine)	-	300	-

The following also contributes to achieving the merit requirement:

- 1) the credits obtained following the attendance of the workshops, internships, and training activities, including any credits acquired for the progressive development of integrated exams. The sum of these credits must be declared in the specific field provided on the online form and must be added to the credits deriving from exams. The certification of the aforementioned credits, issued by the University Secretariat, must be sent together with the application.
- 2) credits deriving from internship activities. The recognition of partial credits obtained in the 2019/2019 academic year, calculated on 10 August 2020, is subject to passing the final exam to be completed by 31 October 2020, unless impossible for reasons attributable to the University. In this case, the student must still take and pass the final exam within the first useful exam session. Proof of passing the final internship examination must be submitted in the required electronic form. Failure to pass the exam will result in the cancellation of the declared internship credits, and therefore the student must promptly notify their territorial reference centre, to avoid incurring the penalties provided for false declarations.
- 3) **credits arising from qualifications.** These credits must be included amongst those resulting from examinations and must not be certified or documented. To confer benefits, only the credits/exams attained within the educational course established in each degree course are considered valid. Therefore, credits/examinations obtained in excess of the same, upon completion of one's own and personal training, cannot be evaluated in the context of the competition procedures of this call for applications.

Unmarried students with children

For unmarried students with child(ren) under the age of three, the merit requirements set out in this article are reduced by 10%.

Specific courses

Students enrolled in the courses indicated below in years following the first must have obtained by 10 August 2020 the number of credits indicated in the following table no. 3 and be eligible to attend the course for the year for which the credits are requested.

Table 3 - Number of credits to be acquired per course year - Special circumstances

University	Faculty	Type of course	Course	Year of course	No. of credits
Sapienza	Pharmacy	Single-cycle Master's degree (MD. 509)	Pharmacy	2°	20
				3°	60
				4°	108
				5°	154
				1st OUTSIDE THE PRESCRIBED TIME	245
			C.T.F.	2°	17
				3°	60
				4°	107
				5°	157
				1st OUTSIDE THE PRESCRIBED TIME	245
	Engineering	Master's degree in a single cycle (MD. 509)	Construction Engineering architecture	2°	20
				3°	68
				4°	124
				5°	170
1st OUTSIDE THE PRESCRIBED TIME				245	
Mathematical, Physical and Natural Sciences	Two-year Master's Degree (MD. 509)	Astronomy and Astrophysics	1st OUTSIDE THE PRESCRIBED TIME	63	

			Physics	1 st OUTSIDE THE PRESCRIBED TIME	58
			Chemistry	1 st OUTSIDE THE PRESCRIBED TIME	48
LUISS	All faculties	Bachelor's degree	All courses	2°	31
				3°	100
				1 st OUTSIDE THE PRESCRIBED TIME	155
	All faculties	Single-cycle Master's degree	All courses	2°	31
				3°	100
				4°	168
				5°	230
	All faculties	Two-year Master's Degree /postgraduate	All courses	1 st OUTSIDE THE PRESCRIBED TIME	265
				2°	38
UNINT	All faculties	Bachelor's degree	All courses	2°	31
				3°	100
				1 st OUTSIDE THE PRESCRIBED TIME	155
	All faculties	Two-year Master's Degree /postgraduate	All courses	2°	38
				1 st OUTSIDE THE PRESCRIBED TIME	90

6.3 Students enrolled in training courses M.D. 616/17

Students enrolled at the Lazio University Institutions, who have simultaneous access to the training courses provided for by Ministerial Decree 616/17, may apply for benefits, subject to merit and income requirements.

Art.7 Determination of the merit requirement for disabled students

Without prejudice to the provisions relating to the income requirement, for disabled students with a disability recognised in Italy of not less than 66%⁶, or with a disability recognition pursuant to art. 3, paragraph 3, of Law no. 104 of 5 February 1992, a more favourable merit requirement is provided for as reported in the following cases.

Students enrolled in the new and latest degree courses

For those enrolled in study courses established pursuant to MD no. 509/1999 and MD no. 270/2004 benefits are granted for the first-time achievement of each of the levels of the 1st-level bachelor's degree, single-cycle/postgraduate degree, 2nd level master's degree, as follows:

- for a period equal to the duration of nine semesters for 1st level bachelor's degree courses starting from the first enrolment;
- for a period of seven semesters for Master's degree courses 2nd level from the first enrolment;
- for a period of thirteen semesters for master's degree courses in a single-cycle/postgraduate from the first enrolment;
- for a period of fifteen semesters for master's degree courses in a single-cycle/postgraduate (six-year course of medicine) from the first enrolment.

Students enrolled in courses after the first year must have obtained the number of credits listed in Table 4 below by 10 August 2020 and be admitted to the course for the year for which the credits are requested.

Table 4 - Number of credits to be acquired for disabled students

Year of course	Bachelor's degree course	Master's degree course	Two-year master's or postgraduate degree course
2°	15	15	18
3°	56	56	-
4°	-	94	-
5°	-	133	-
1 st OUTSIDE THE PRESCRIBED TIME	94	171	56
2 nd OUTSIDE THE PRESCRIBED TIME	133	222	94
6 th (Medicine)	-	171	-
1 st Outside the prescribed time (Medicine)	-	222	-
2 nd OUTSIDE THE PRESCRIBED TIME (Medicine)	-	228	-

The number of credits per course year to be acquired by 10 August 2020, for the special instances indicated below, is amended as follows:

Table 5 - Number of credits to be acquired per year of course for disabled students

University	Faculty	Type of course	Course	Year of course	Number of credits
Sapienza	Pharmacy	Single cycle Master's degree (M.D. 509)	Pharmacy	2°	12
				3°	42
				4°	75
				5°	107
				1 st outside the prescribed time	171
				2 nd outside the prescribed time	222
	Pharmacy	Single cycle Master's degree (M.D. 509)	C.T.F	2°	10
				3°	42
				4°	74
				5°	109
	Engineering	Single cycle Master's degree (M.D. 509)	Construction Engineering architecture	1 st outside the prescribed time	171
				2 nd outside the prescribed time	222
				2°	12
				3°	48
				4°	86

If a student enrolled in subsequent years of the course has not obtained the required number of credits, he or she may take advantage of the bonus, according to the procedures indicated in art. 8 below.

With regard to the scholarship award, students enrolled in the 2nd year outside of prescribed time will be paid an amount equal to 50% of the total benefit.

Art.8 Bonus

Those students who do not meet the merit requirements may use, in addition to the credits actually achieved and recorded, a bonus whose value is defined by the year of first use as follows⁷:

Available bonus points	Year of course attended
5	If used for the first time to obtain benefits in the second year of the course
12	If used for the first time for benefits in the third year of the course
15	If used for the first time for benefits obtained in the course after the third year.

The total value of the bonus is determined by the year in which it was first used. Therefore, only the remaining points of the bonus originally used are available during the remaining course.

Students enrolled in a Master's degree courses at 2nd level may use the remaining unused bonus points to achieve the merit requirements, for a maximum of 12 credits, during the bachelor's degree.

The 15 bonus points can be used by students who are enrolled in subsequent years at the third level, i.e. by students enrolled in the first year outside a prescribed three-year period, or single cycle degree course.

The request to use the bonus must be made when completing the application form.

To benefit from the bonus, students from a university campus other than those existing in the Lazio Region must indicate this option when completing the application form. DiSCo will verify at the university of origin the number of bonus credits used in the previous academic period.

The bonus cannot be used by students:

- a) enrolled in a Master's degree courses at 2nd level, with an academic entry qualification related to courses of the former system;
- b) enrolled in 2nd level specialist degree courses, which have made a transition from the former system (whose merit is expressed in exams) to the new system for attaining the bachelor's degree;
- c) enrolled in the first year of bachelor's degree, Two-year Master's Degree, master's degree in a single cycle/postgraduate;
- d) students enrolled in a study course, included among those for which the bonus is allowed, who have obtained the recognition of credits/examinations incurred abroad, including those for the attainment of a foreign academic qualification;
- e) registered one year after the first year who already possess the necessary credits to obtain the benefits provided for in the notice;
- f) have obtained career abbreviations in various capacities;
- g) already hold a degree obtained abroad.

Art.9 Changes - Transfers - New enrolment following withdrawal from studies

Benefits are granted only once per year and/or course level.

Change of course/transfers

In the case of a change of degree course, or transfer to a different university, the year of the course must be consistent with the year of the first enrolment and is to be determined to take into account the years of enrolment relative to the degree course before the change or transfer.

The number of credits/examinations required is then calculated based on the number of years of enrolment that have passed since the year of the first enrolment.

Recognition of qualifications/examinations

Students already in possession of an academic qualification obtained abroad or in Italy, to participate in the benefits of DiSCo, must apply for recognition and, as per current regulations, can only take advantage of the benefits for the remaining years of the course to obtain the qualification. The student who has obtained the shortened university career course or access to a 2nd level and/or PhD or Master's degree course following the total or partial recognition of the degree (Italian or foreign), is required to return any benefits/costs of the services related to the years of enrolment for which he or she has benefited from this recognition.

Pending the outcome of the award by the University, the payment of benefits to the student is suspended, until the student makes good the current position in the competition.

The student must produce, under penalty of exclusion from the benefits, the documentation relating to the recognition of foreign qualifications/examinations by the competent University, within the mandatory deadline of 26 February 2021.

In the event of recognition of the qualification or exams/credits, the student cannot benefit from the bonus.

DiSCo reserves the right to carry out all the checks deemed necessary at the Universities, including those relating to previous employment.

Waiver of studies

Students who have withdrawn from their studies and have re-registered may apply for the benefits referred to in this notice, provided that the university has not acknowledged any credits/examinations achieved/executed in the previous academic course, thus making them valid for the new study course. These students may participate once again in the competitions held by DiSCo on condition that they have returned, in a lump sum and before participating in the competitions, any amounts received during the period of renouncement, or referring to the cost of any services used. If the benefits have been provided by another body for the right to education, the student must prove, using appropriate documentation, the return of any amounts received during the years for which the studies were waived.

Variations

Students are required to formally notify the Student Benefits Office of the territorial reference centre of the following changes with respect to what has been declared at the time of application:

- a) withdrawal from studies;
- b) change of course and/or transfer of university location with or without recognition of exams/credits ;
- c) Scholarship provided by entities other than DiSCo;
- d) contributions or services provided by entities other than DiSCo;
- e) any other change in the details already provided in the application for participation.

The communication must be made immediately and in writing to the territorial reference centre, within thirty days of the event, under penalty of forfeiture of the benefit.

Art.10 Regional tax

Under current legislation, payment of the regional tax is mandatory⁸.

If not indicated otherwise by the university of reference, the payment of the regional tax must be made to DiSCo's account with the Treasurer of the Institution - Banca Popolare di Sondrio - IBAN IT46P0569603211000051111X93.

For the a.y. 2020/2021 the regional tax is Euro 140,00. At the time of payment the student must specify the following reason for payment:

T.R. 2020/2021 – University + Tax Code + Student's Surname and First Name

The name of the student must be indicated in the reason for payment, to correctly allocate the payment. Failure to pay the regional tax for each academic year, or the payment of less than the amount due, has repercussions on the university course.

The student is responsible for keeping the documentation proving payment. Students who plan to graduate within the special session of the academic year 2020/21 are not required to pay the regional tax.

Students who graduate in the special session of the academic year 2019/2020 and enrol for the academic year 2020/2021 are not entitled to reimbursement of the regional tax unless they present suitable documentation proving the cancellation of the enrolment by the University of reference.

HEADING III Income requirements and related documentation

Art.11 Determination of the income requirement for students residing in Italy

For the purposes of participation in this Call for Applications, the ISEE relating to facilitated benefits for the right to education is required. For the a.y. 2020/2021 the relevant income and asset limits, unless subsequently amended by the Ministry of Education, University and Research, are as follows⁹:

ISEE (Equivalent Economic Situation Indicator):	€ 23.626,32
ISPE (Equivalent Balance Sheet Indicator):	€ 51.361,58

Exceeding even one of these values is a cause for exclusion.

To access the benefits provided for the year 2020/2021 all students with assets and income earned in Italy are required to complete a Single Substitutive Declaration - DSU relating to income for the year 2018 (two thousand and eight).

Under current legislation¹⁰, DSUs signed before 1 January 2020 have ceased to be valid. The option to confirm the declared income/assets in previous years is not available.

Concerning the determination of the family unit¹¹ composition, Equivalent Economic Situation Indicator¹², the Equivalent Balance Sheet Indicator¹³ and the procedures for the compilation of the framework relating to the request for benefits for the right to education¹⁴, as well as for any other subject related to the calculation of ISEE, this call for applications refers to the Prime Ministerial Decree no. 159 of 5 December 2013 "Regulation on the revision of the procedures for the determination and the fields of application of the Equivalent Economic Situation Indicator - ISEE".

The student is required to verify the authenticity and accuracy of the data entered in the DSU. In case of DSU with omissions or discrepancies, the student is required, for this announcement, to promptly make the necessary additions and corrections at the CAF, no later than 31 December 2020, provided that these changes do not lead to changes in the ISEE calculation method in force at 24/07/2020.

The certificate, complete with the framework relating to the benefits for the right to university study, must be signed, at a CAF, Tax Assistance Centre, or through INPS by the mandatory date of July 24, 2020, under penalty of exclusion from the benefit.

For the purposes of this notice, DiSCo will retrieve the ISEE certificate from the INPS database by 31 December 2020, provided it is signed by the mandatory date of 24 July 2020, as well as any valid ISEE signed at the CAF by the deadline indicated.

Independent students

To be considered an independent student, both of the following requirements must be met:

- a) residence outside the family of origin for at least two years since the date of submission of the application, in accommodation not owned by one of its members;
- b) income from employment or similar income declared for tax purposes, for at least two years, of not less than € 6,500 per year¹⁵.

In the absence of these requirements, the student is required to integrate his or her income with that of the family of origin at the CAF, no later than 31 December 2020.

Students with refugee status

Non-EU students with recognised refugee status are required to sign the Single Substitutive Declaration - DSU by 24 July 2020.

Art.12 Income documentation for non-EU students

The income requirement, the limits of which are defined in Article 11 above, is calculated based on the sum of the income received in the country of origin in 2018 by each member of the household and on 20% of the assets owned as at 31 December 2018, comparing the value obtained to the equivalence scale parameter, applied to the household in relation to the number of members and any increases.

Foreign citizens without legal/fiscal residence in Italy cannot make use of the self-certification institution¹⁶ in any way and therefore the documentation relating to the economic and asset status of non-EU¹⁷ foreign students must be issued by the competent authorities of the country where the income was earned.

This documentation must be translated into Italian by the Italian diplomatic authorities responsible for the territory concerned¹⁸.

Income received as at 31 December 2018 and foreign assets held as at 31 December 2018 are valued based on the average exchange rate of the foreign currencies of the year in question, determined following the law and expressed in euros.

Real estate owned as at 31 December 2018 is valued only in the case of buildings, and considered based on the conventional value of € 500.00 per square metre.

All students from non-EU countries are required to present the certification of economic status as indicated in this article, under penalty of exclusion from benefits.

Exclusively for those countries where there are proven difficulties in obtaining certification by the local Italian Embassy, possibly identified by the Institution, this documentation is provided by the competent foreign diplomatic or consular representations in Italy based on what is indicated in Annex D of this notice. If necessary, this certification must be legalised by the Prefecture¹⁹.

For foreign students originating from one of the particularly disadvantaged countries identified by the Ministerial Decree of 11 June 2019 no. 464 and indicated in attachment E²⁰, the assessment of the income requirement is carried out based on documentation issued by the Italian Delegation in the

country of origin, which certifies that the student does not belong to a family known to have a high income and a high social level

In the case of students enrolled at Universities in their country of origin associated with agreements or conventions with the University of enrolment in Italy, such documentation may be issued by the University of foreign enrolment.

For students enrolled in the first year of the course, the certification in question may be issued by Italian entities qualified to provide a guarantee of economic support, following current regulations on the enrolment of foreign students in Italian universities. In this case, the entity that issues the certification must declare that it undertakes to return the sums enjoyed in services and/or money on behalf of the student, should the services and/or benefits provided be revoked.

Art.13 Documentation for economic requirements for EU students

Without prejudice to the ISEE and ISPE limits referred to in Article 11, foreign students from one of the countries of the European Union shall declare in the application the total income received abroad in 2018 and the assets held abroad as at 31 December 2018.

Real estate is considered only for buildings, based on the conventional value of € 500.00 per square meter; movable assets are valued based on permanent parities and expressed in euros.

All EU students must attach to the application in digital format the family status and the documentation relating to the economic and asset status already declared in the application, translated into Italian and, where necessary, certified under current legislation.

HEADING IV Benefits and services

Art.14 Student classification

For the purposes of participation in the above-mentioned calls for applications, each student will be granted a status relative to the location, depending on the distance between his or her residence and the university of study, as defined in art. 2 of this call for applications.

In cases where students attend the course of study in a branch of the University, the classification is made considering the distance between the city of residence and the location of the courses attended. Foreign students whose household resides wholly or more than half in Italy must declare their place of residence in the same way as for Italian students.

Independently of the following classification, should the emergency measures adopted as a result of the Covid-19 pandemic persist, the Administration reserves the right to redefine the status by classifying them in the "on-site" category for students who benefit from distance learning.

DiSCo assigns the status of a place of residence based on the data declared by the student when completing the application, as established below.

Off-site students

To be considered "off-site", the student must be resident in the municipalities indicated in Annex C of this call for applications, or in a region other than Lazio, and must also prove that he or she is staying in the municipality of the studies for consideration, by signing a regular lease agreement for a minimum of ten months, in the period between 1 October 2020 and 30 September 2021. The student whose contract expires in the period indicated must promptly notify the territorial reference centre of the renewal or the conclusion of a new contract.

To this end, the student must indicate the name of the landlord in the application form and enter all useful data for the registration of the contract at the Italian Revenue Agency.

DiSCo will activate the appropriate checks to verify the declarations.

For the scholarship: those who have not yet signed the paid rental agreement in the "domicile" section of the form must indicate their intention to conclude it by 30 November 2020. The status of off-site is only recognised if by and no later than 31 December 2020 the student enters the details of the contract stipulated, or renewed, or extended and duly registered with the Revenue Office.

DiSCo will carry out the appropriate checks to verify the declarations.

Pending the entry of these details, the first instalment with the amount provided for commuters will be paid to the student who has been awarded a scholarship, subject to subsequent integration.

The student who, as of 31 December 2020, has not entered the details of the above contract in the system for consideration, will be granted the status of calculated commuter. Students who, when filling in the form, do not express their intention to take up residence, following a paid rental agreement, in the location of the studies, will be granted the status of "calculated commuter". In any possible changes in the ranking, for the definition of the status of the new winners, the documentation acquired as at 31 December 2020 will be taken into account.

Students who, after the necessary checks, have been awarded another contribution/subsidy or scholarship by other public or private bodies for the housing service (Residential Hospitality Call for applications), or for free or reduced rate access to a residence/university campus, will be granted commuter status.

Foreign students with half of their family members who do not reside in Italy receive the scholarship from outside Italy, without the burden of having to declare a residence for consideration.

For accommodation: the student eligible for accommodation, in the event of a waiver, to maintain the status of "off-site", must enter in the system the details of the rental contract.

Students staying in religious or private institutions must fill in all the fields related to this option in the online form.

For students enrolled at the University of Cassino and Southern Lazio, students who reside in municipalities less than 50 km away, but take more than 60 minutes to reach the university or who, following the timetables of public transport, cannot attend classes and for this reason take lodging for a fee near the university, using public residential facilities or other accommodation of private individuals or organisations, are considered off-site.

Winning students enrolled in the PhD will receive a scholarship with the same amount as off-site students.

Commuter students

Students are considered "commuters" if residing in the municipalities indicated in Annex B of this call, or within 50 km. from the location of the university study course followed.

On-site students

For the purposes of this notice, students residing in the municipality where their university study course is located are considered to be "on-site".

The winners of the scholarships referred to in this call for applications, enrolled in courses carried out electronically, remotely or by any other similar system, are automatically granted "on-site" status.

Students who are subject to measures restricting their freedom and who have been awarded a scholarship, are automatically granted the status "on-site".

Special situations or those relating to locations not included in Annexes B and C of this Call for Applications are assessed by DiSCo on a case-by-case basis and in response to a specific request, based on the documentation produced by the interested parties, under the relevant regulations ²¹.

Art.15 Scholarships

The scholarship is awarded to students who meet the requirements of income and merit, who have been declared winners following the publication of the relative rankings, and for whom the regularity of their academic career has been confirmed at the universities, i.e. the congruence with what the student declared when applying.

The findings are carried out by DiSCo in collaboration with all public or private entities involved.

Students are required to notify their territorial reference centre of any changes in the details declared when completing the application (change of residence, domicile, enrolment, other benefits or services, etc.) within 30 days of the occurrence.

The following are the maximum amounts payable for the scholarship²²:

- Euro 1.981,75 for on-site students;
- Euro 2.898,51 for commuter students;
- Euro 5.257,74 for off-site students.

Scholarships are paid in full to students with an ISEE less than or equal to 2/3 of the reference threshold. The amount of the Scholarship is proportionally reduced, up to half, if the ISEE is higher than 2/3 and until the threshold is reached.

Scholarships provided by DiSCo are incompatible with Scholarships and/or other direct benefits to support the Right to education, provided by other public and private entities/subjects, including those awarded by the Ministry of Foreign Affairs and universities (e.g.: Wanted the Best, Don't Miss Your Chance etc.).

If the student is a winner of another scholarship/benefit, he or she can keep the benefit granted by DiSCo subject to delivery to the offices or electronically, of the waiver given to the other body granting the incompatible benefit and the return of any amounts used.

Grants to integrate training or research activities with stays abroad, and collaboration grants awarded by the university (so-called "150 hours"), as well as other benefits provided for by current regulations, are compatible.

Students who are winners of other contributions or scholarships for the housing service, or for free or reduced rate admission to a residence/university campus (e.g. Residential Hospitality Awards), the scholarship is awarded for the amount of commuting calculated.

Scholarship award

First instalment

The disbursement of the first instalment is expected within two months from the publication of the rankings, subject to the availability of funds.

Successful students enrolled in the first year of the course will receive an amount equal to 35% of the total value of the scholarship due.

Successful students enrolled in subsequent years of the course will receive an amount equal to 50% of the total value of the scholarship due.

Accommodation scholarships are deducted from the first instalment of the scholarship by way of an advance payment of € 450 on the cost of the accommodation service, and a deduction of € 2 is made as a tax receipt cost.

Second instalment

The second instalment is paid to students after verifying compliance with the requirements defined in this notice, also concerning the validity of the rental contract declared and registered with the Inland Revenue, as well as the regular reporting by the secretariats of the universities, of the number of credits provided.

- a) First-year students will be paid by December 2021, subject to confirmation of the merit achieved by the required deadline, and the regular reporting by the university secretariats, without prejudice to the transfer of the necessary funds by the Lazio Region. The amount is equal to 65% of the total value of the scholarship due.
- b) Students enrolled in subsequent years following the first, will receive funds from the end of June 2021, without prejudice to the transfer of the necessary funds by the Lazio Region. The amount is equal to 50% of the total value of the scholarship due.
The second instalment will be paid to the accommodation winners in September 2021 upon verification that the assigned accommodation has been vacated by 31 July 2021.
- c) For students enrolled in the PhD and specialist school, the payment of the balance is made upon verification of enrolment for the following year, and within the timeframe indicated in points a) and b).

For the recipients of accommodation, the service amount will be deducted from the second instalment and a deduction of € 2 will be made for the cost of the tax receipt.

Students who do not release the accommodation by 31 July 2021 are not entitled to the balance of the scholarship.

Notifications on payments

Details of payment dates are published in the "Results/payments history" section in the students' reserved area and/or on the official website www.laziodisco.it.

Successful students are required to periodically consult the DiSCo website and/or the "Results/Payments history" section to ascertain when they will receive payment of the relevant funds. Students must indicate in the application form the e-mail address where they wish to receive any communication from DiSCo; this address must be identifiable with the student.

Student Obligations

Payment to winners of the scholarship is made as follows:

- by crediting a national current account (IBAN IT) in the name of the student or joint account holder, without any charge to the beneficiaries (excluding postal passbooks and similar)
- using a card with IBAN IT;

- by Ateneo + DiSCo card to be requested free of charge from Banca Popolare di Sondrio branches.

Within six months from the date of publication of the ranking from which the student is awarded the status of a scholarship winner, the student must communicate his or her bank details in the dedicated space in his or her reserved area.

After the six months have elapsed, if the student has not complied, he/she forfeits the right to receive a scholarship, as provided for in art. 23 of this Call for Applications.

Students who have gone from being eligible to be winners are subject to the same obligation in the case of sliding down the ranking list,

Concerning accommodation, students who do not release their accommodation by 31 July 2021 are not entitled to the balance of the scholarship.

Possible further communications from DiSCo posted within each student's reserved area are considered to have been notified for all legal purposes²³. Students are therefore required to periodically check their reserved area.

If the IBAN code indicated for the payment is incorrect, or the account is in the name of a person other than the beneficiary, any penalty applied by the Treasury will be charged to the student, and therefore any subsequent reissues will be paid to the student minus the penalty.

Students who have difficulties in collecting the funds issued in their name must promptly report this in writing to the relevant territorial reference centre.

In case of errors attributable to DiSCo, a new payment order will be issued.

Suspension of payments

Students who have to correct their situation following the verifications will be suspended payment of the scholarship and other benefits until they produce the required documentation, and/or resolve the present inconsistencies, which must in all cases be carried out within the terms set out in this notice, and indicated in the various articles of reference.

Irregularities are reported in the "Results/payments history" section of the student's reserved area, who must periodically check his or her situation and take an active part in resolving any inconsistencies and/or obstacles that may be present. Failure to settle your current position by 26 February 2021 will result in forfeiture of all benefits.

Regional tax

Successful and unsuccessful eligible students are entitled, if paid, to a refund of the regional tax for the a.y. 2020/2021.

Any university tuition fees paid are refunded by the universities to which they belong²⁴.

Facilitated access to the canteen service

- a) Students who have been awarded a scholarship "on-site", are entitled to a free daily²⁵ non-refundable meal at the DiSCo canteens from 1 January 2021 to 31 December 2021, excluding their closed period.
- b) Eligible unsuccessful students enrolled in the first year of the course can take advantage of the service at the DiSCo canteens, paying the lowest rate provided by the institution (1st bracket).
- c) Eligible unsuccessful students enrolled in subsequent years are entitled to two free, non-refundable meals per day at the DiSCo canteens from January 1, 2021, to December 31, 2021, excluding their closed period.

Revocation of benefits

Successful and eligible students whose scholarships are revoked are required to:

- a) repay any sums received within the calendar year, in no more than four instalments;
- b) reimburse the monetary value of the services used;
- c) pay the regional tax if no payment has been made at the time of registration.

They must also settle their relationship with the university to which they belong and pay tuition fees if they are not paid.

Refund of amounts received following revocation

The reimbursement of the amounts, whether as a lump sum or in instalments, must be completed within the calendar year of the notice of revocation. An exception will be made for substantiated cases related to family/personal circumstances for which an additional six months may be granted.

If the student does not make the above-mentioned payments, after reporting the matter to the competent authorities, the Entity will take legal action and charge statutory interest on the credits due.

DiSCo. will also submit a request to the university of origin for the suspension of the student's university career for the period of insolvency of the debt accrued.

Withdrawal from studies after the award of the scholarship

A waiver of studies during the academic year in which the scholarship is awarded carries with it an obligation for the student to repay the amounts received, as well as the amounts due for services rendered within the calendar year.

The reimbursement of the regional tax is only recognised when the above waiver is formalised and defined before 31 December 2020.

Waiver of scholarship benefits

Any student who formally renounces their scholarship is deemed to have forfeited the benefit, and this is considered final. Subsequent applications for reinstatement in the ranking will not be considered.

Following the renouncement of the scholarship, the student must settle his or her relationship with the university with respect to the payment of tuition fees.

Art.16 Accommodation

DiSCo allocates accommodation in accordance with the number of valid applications received while respecting equal treatment, ensuring balanced access to the accommodation service between the non-EU foreign student population, Italian students and foreign students from the EU.

The allocation of accommodation to the successful students is based on the student's position in the relative ranking, without prejudice to the distribution amongst first-year students, further year students, and disabled students, in relation to the number of places identified in the call for applications.

In any case, the following quotas are reserved:

- a) a total percentage of not less than 20% of the total for first-year foreign students who are non-EU students. The accommodations are assigned, for each nationality, in proportion to the number of valid applications received, respectively;
- b) a total of not less than 5% of the total for first-year displaced students and political refugees.

Successful students are normally entitled to a ten-month stay in university residences between 1 October 2020 and 31 July 2021.

For the a.y. 2020/2021 the accommodation allocations will be made, normally, within the first half of October 2020.

The availability and accessibility of accommodation may change during the academic year, following any subsequent national decrees on the fight against the Covid-19 pandemic.

The residences are normally closed in August and September, allowing the development of service improvement.

In August the assistance service for disabled students is suspended.

Announcement of the outcome of the call for applications and acceptance of the accommodation

The final results of the call for applications are published both on DiSCo's website and in the student's reserved area. With a specific notice on the official website, Students are then informed both of the procedure to follow and the date by which they must formally accept the assigned accommodation.

With this notification, the fulfilment of all communication requirements related to the outcome of the call for applications is considered fulfilled and met. Once this notice has expired, the student will forfeit the benefit if he or she has not followed the required procedures.

Once the period for acceptance has lapsed, should there still be places available, DiSCo will proceed to move up the ranking list. In such a case, further announcements will be communicated both through a dedicated notice published on the official website and in the student's reserved area.

Protection of maternity rights

DiSCo recognises and protects the right to motherhood providing support during and after pregnancy, as set out in the call for applications and the Residence Regulations.

In the event of childbirth during the placement period, DiSCo ensures that the mother and the newborn child stay for the first six months. During the last period of pregnancy and after childbirth, DiSCo identifies the most suitable accommodation to guarantee an adequate and comfortable stay for the student in question, compatible with the rights of the other students housed.

Handover of the accommodation

The student must arrive at the assigned residence within the deadline indicated in the notice, and deliver:

- a) a valid identification document;
- b) a copy of the university enrolment made by 20 November 2020;
- c) unless informed otherwise at a later date by the Institution, self-declaration not older than one month, in which the student declares:
 - that they are not aware that they are carriers of diseases that affect cohabitation in the community;
 - that they have not been subjected to preventive quarantine measures, or have not tested positive for Covid-19;
 - that they have not been in contact with people who have tested positive for Covid-19;
- d) receipt of the payment of a security deposit of € 100,00 which DiSCo requires in advance to cover any damage that the student may cause to the property of the institution, made on the - IBAN code IT46P0569603211000051111X93 Banca Popolare di Sondrio - Tesoreria Laziodisco.

The entry and the consequent possession of the accommodation can only take place after the confirmation of the registration by the specified date, accompanied by the above-mentioned documentation.

Students who have been awarded accommodation pending verification cannot take possession of the accommodation assigned to them until their position in the competition is regularised.

Students readmitted as beneficiaries of the accommodation shall be subject to availability at the residences. In the case of a lack of accommodation, an off-site scholarship is awarded to the student concerned regardless of the submission of an onerous rental contract.

DiSCo may reduce the availability of accommodation for unforeseeable work or needs of an unexpected nature in the residences listed in Annex G.

Accommodation costs

Students who receive scholarships and accommodation will receive a deduction from the gross amount of the average conventional cost of the housing service used or to be used.

The successful student who receives the benefit of accommodation and not a scholarship will benefit from it free of charge.

The amounts, as provided for by the Prime Ministerial Decree of 9 April 2001, must be adjusted to the rate of inflation. DiSCo considers it appropriate, to favour students, to make this adjustment gradually.

The cost of the service for all residences in Rome is fixed at

€ 176.00 monthly for single room accommodation;

€ 164,00 monthly for accommodation in "superior" double room (Residence Valleranello);

€ 152,00 monthly for accommodation in a double room.

For residence in Latina, it is fixed at:

€ 150,00 monthly for single room accommodation;

€ 124,00 monthly for accommodation in a double room.

For residence in Viterbo is fixed at:

€ 150,00 monthly for single room accommodation;

€ 124,00 monthly for accommodation in a double room.

For residence in Cassino is fixed at:

€ 150,00 monthly for single room accommodation;

€ 124,00 monthly for accommodation in a double room.

Students awarded with a scholarship and accommodation will have the cost of the housing service deducted from the scholarship, as follows: € 450.00 with the 1st instalment and the remainder with the 2nd instalment.

For scholarship winners enrolled in the 1st year outside prescribed time, the total cost of the housing service equal to 5 and a half months will be deducted:

€ 200.00 from the 1st instalment of the grant, and the remaining amount deducted from the balance.

For the additional 5 and a half months, the use of the housing service is free of charge, taking into account the fact that the grant entitlement for the first year outside prescribed time is 50% of the amount.

Waiving of accommodation

The student will cancel the requested accommodation through formal notice to be presented or sent to the relevant territorial reference centre.

The student who waives the benefit of the accommodation once the accommodation has already been accepted will be charged the cost of the accommodation service used, including the cost for the month in which the waiver is made.

The waiver of the accommodation benefit formally submitted, or the forfeiture for non-acceptance of the same within the time limits indicated by the relevant notices, is considered final and no subsequent applications for reinstatement in the ranking will be considered.

Retaining off-site status following the waiver of accommodation

For the purposes of this notice, students who renounce accommodation may maintain their off-site status on condition that they submit, simultaneously with the waiver of accommodation, a copy of a rental contract for a minimum duration of ten months between 1 October 2020 and 30 September 2021, duly registered with the Inland Revenue.

DiSCo will verify the documentation and in case of irregularities the student will be classified as a calculated commuter. For the purposes of this notice, students who renounce accommodation may maintain their off-site status on condition that they submit, simultaneously with the waiver of accommodation, a copy of a rental contract for a minimum duration of ten months between 1 October 2020 and 30 September 2021, duly registered with the Inland Revenue.

DiSCo will verify the documentation and, in case of irregularities, the student will be classified as a calculated commuter.

Return of the deposit

The refund of the security deposit is made by bank transfer after the accommodation has been vacated and upon receipt of the original receipt for the payment of € 100,00 already made,

DiSCo may withhold from the security deposit any credits it may have against the student concerned.

Service for students with disabilities

Students with a degree of disability equal to or greater than 66%, or with recognition of disability pursuant to art. 3, paragraph 3, of Law no. 104 of 5 February 1992, can benefit from assistance upon submission of an application, with a monthly contribution of € 65. They may also benefit from the transport service, for a monthly fee of € 12.00.

Disabled students must make the relevant payment at the relevant territorial reference centre.

Failure to pay the amounts due within the prescribed period will result in the withdrawal of the assistance, and the recovery by DiSCo of the outstanding debt.

Revocation of accommodation and forfeiture

The following cases constitute grounds for forfeiture/revocation of the accommodation:

- a) failure to enrol in the university by November 20, 2020;
- b) the achievement of the academic qualification related to his/her own cycle of studies;
- c) the waiver of studies or transfer to a university with registered office outside Lazio ;
- d) the carrying out of the civil voluntary service at the same time, where accommodation is allocated for the performance of this service;
- e) in the case of first-year applicants only, failure to meet the minimum requirement as to merit within the time-limits laid down in the notice. In this case, the student must reimburse the cost of the accommodation used;
- f) failure to take possession of the assigned accommodation within the established deadline set by the relevant notice;
- g) failure to vacate the accommodation by the deadline of 31 July 2021.

For anything not expressly established by this Call, please refer to the Residences Regulations or the guidelines of the accommodation management policy body.

Art.17 Contribution to International Student Mobility

DiSCo offers additional contributions for participation in international mobility programmes promoted by the European Union or non-EU countries.

Successful or eligible students may apply for scholarships for the academic year 2020/21, selected by their university for international mobility programs for the same academic year.

The funds available for additional contributions are distributed as follows:

- 90% to students in subsequent years;
- 10% to first-year students enrolled in 2nd level degree courses.

When completing the online form, the student must indicate the length of the training period for which he or she has been selected.

The winning student must notify the Student Benefits Office of his/her territorial reference centre of his/her return to Italy within 30 days.

The payment of the contribution is made in a single instalment.

The payment of the contribution, solely for the period of time approved and financed by the University (excluding any extended periods of stay), is subject to participation in the mobility program, which must be certified by the Italian University to which the student belongs.

The planned integration is equal to a maximum of € 510.00 every month for the duration of the period of stay abroad, up to a maximum of ten months. From this amount will be deducted any scholarship granted from European Union funds or any other specific bilateral agreement.

The reimbursement of travel expenses (round trip) is granted up to a maximum amount of € 150.00.

The successful student can retain the right to accommodation provided that the period of absence for the formative experience abroad does not exceed ninety days. For longer periods of absence, the right can be retained at the request of the student and with the confirmation of the institution, subject to availability.

Under no circumstances may the student be granted an off-site status without the documents proving that the period he has spent abroad with the international mobility program, and that covered by the rental contract, is a total of ten months.

Art.18 Graduation award

Students awarded a scholarship in the academic year 2019/20, enrolled in the degree courses of the new and innovative system, who obtain their degree within the legal duration of the relative course of study, may benefit from an additional amount equal to 50% of the scholarship obtained in the academic year in question.

For students with disabilities, the right to benefit from the graduation award is determined by the attainment of a degree within the first year outside prescribed time.

The graduation award can only be obtained once in the entire academic career, hence students already awarded this benefit for a course of study cannot apply again.

Students who have received career acceleration in various capacities are also not eligible to apply.

Students must apply for the benefit within the mandatory period of 30 days from date of obtaining the qualification, completing all parts of the online form accessible from within the reserved area, submitting it by PIN.

Failure to comply with even one of the steps indicated is cause for exclusion.

The awarding of the graduation award is subject to the availability of funds allocated annually.

If the applications are excessive, the benefit will be awarded based on a ranking list prepared to take into account the highest degree mark and, in the event of a tie, the lowest ISEE value referred to the last scholarship application.

HEADING V

Submission and completion of applications

Art.19 Procedures and methods for the submission of applications

FIRST PHASE - ONLINE SUBMISSION OF APPLICATION

From 3 June to 24 July 2020 at noon the online application form is accessible from the website www.laziodisco.it and can also be completed on mobile devices.

Students wishing to apply for DiSCo benefits are required to fill out the form in all its sections, declaring the validity of the data entered.

To participate in the competitions of this Call for Applications, the application must be submitted solely in the following ways:

:

- A) **ITALIAN AND INTERNATIONAL STUDENTS ALREADY IN POSSESSION OF PIN:** they must submit the application using the PIN, through the "send" function by 24 July 2020 at 12 noon and attach the documentation, albeit provisional, in the circumstances set out below. Students who do not send the application by PIN by the deadline, and/or do not attach the documentation if required, are excluded from the benefit and do not have access to the second phase.

Mandatory attachments:

1. For students from non-EU countries it is compulsory to attach the following documentation in digital format to the application:
 - a) a copy of the residence permit (or the paper document attesting to the application/renewal of the residence permit). A copy of the passport is accepted on a provisional basis, pending the original documentation, which must be delivered to the territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit;
 - b) income statement and asset status referred to 2018 and household composition referring to 2020 issued by the competent authorities of the country where the income was earned, and translated into Italian by the Italian diplomatic authorities competent for the territory. Provisional documentation is accepted temporarily pending the original documentation, which must be delivered to the reference territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit.

Foreign citizens not resident in Italy cannot make use of the self-certification institute.

Italian students resident abroad and with income earned abroad (not self-certifiable following art.12 above) must attach to the application the original in digital format of the Income Declaration of 2018, the balance sheet of 2018 and composition of the household referring to 2020, issued by the competent authorities of the country where the income was earned, and translated into Italian by the Italian diplomatic authorities responsible for the territory.

Provisional documentation is accepted temporarily pending the original, which must be delivered to the reference territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit.

2. Students from countries belonging to the European Union must enclose the following documentation in a digital format with their application:
 - a) family status;
 - b) the income documentation of 2018, assets of 2018 and family composition of 2020, translated into Italian and certified under current legislation. Provisional documentation is accepted temporarily pending the original documentation, which must be delivered to the relevant territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit.

- B) **STUDENTS PARTICIPATING FOR THE FIRST TIME IN THE "Right to education" CALL FOR APPLICATIONS** must register in the computer system by accessing the DiSCo portal, selecting "*Student Reserved Area*" and register in the system with a "*user name*" and a "*password*" of your choice. At the end of this procedure, they will obtain the login credentials for access to their reserved area along with the application form, and the PIN required for the submission of the application will also be visible.

Once the form has been completed in all sections, the applicant must submit the application by PIN using the "*send*" function by July 24, 2020, at noon and must attach the documentation, even if provisional, in the cases indicated below.

Students who do not send their application by PIN by the deadline of July 24, 2020, at noon and/or do not attach the required documentation, are excluded from the benefit and do not have access to the second phase.

Mandatory attachments:

1. For students from non-EU countries it is compulsory to include the following documentation in a digital format with the application:
 - a) a copy of the residence permit (or the paper document attesting to the application/renewal of the residence permit). A copy of the passport is accepted on a provisional basis, pending the original documentation, which must be delivered to the territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit;

- b) 2018 income tax return, 2018 assets and household composition referring to 2020 issued by the competent authorities of the country where the income was earned, and translated into Italian by the Italian diplomatic authorities responsible for the territory. Provisional documentation is accepted temporarily pending the original documentation, which must be delivered to the relevant territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit.

Foreign citizens not resident in Italy cannot make use of the self-certification institute.

2. Italian students resident abroad and with income earned abroad (not self-certifiable according to art.12 above) must attach to the application the original in digital format of the Income Declaration of 2018, the balance sheet of 2018 and composition of the household referring to 2020, issued by the competent authorities of the country where the income was earned, and translated into Italian by the Italian diplomatic authorities responsible for the territory. Provisional documentation is accepted temporarily pending the original, which must be delivered to the relevant territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit.
3. Students from EU countries must attach the following documentation to their application in digital format:
 - a) family status;
 - b) the income documentation of 2018, assets of 2018 and household composition of 2020, translated into Italian and certified under current legislation. Provisional documentation is accepted temporarily pending the original documentation, which must be delivered to the relevant territorial reference centre by 26 February 2021, under penalty of forfeiture of the benefit.

Using the "send" function, the system automatically certifies the receipt of the application by issuing an identification number, which each student must keep for any possible dispute.

In case of errors/omissions, the student can make changes using the "unlock" function, which cancels the previous sending of the application and its attachments, if already sent.

In this case, the student must send the application and any required attachments again.

Students who have not completed the application form in all the sections by July 24, 2020, at noon, attaching the documentation where requested, and have not sent it according to the procedure indicated above, are declared excluded and do not have access to the second phase.

PUBLICATION OF PROVISIONAL RANKINGS

By 31 July 2020, DiSCo shall publish the provisional results of the awards to notify those concerned of the provisional position achieved.

Any "eligible" result does not exempt the student from the obligation to verify the accuracy, completeness and validity of what has been declared in the first phase and to carry out any corrective procedure, if necessary, within the prescribed time limits.

Eligibility for the provisional rankings does not constitute awarding the scholarship, as it is subject to the verifications and findings to be carried out by the institutions in question which could lead to a subsequent change in the outcome.

SECOND PHASE - AMENDMENTS, CORRECTIONS, ADDITIONS

This phase is only accessible to students who have completed the first phase.

From 31 July to 10 August 2020 at noon the application form will be re-opened. Access is granted to make, if necessary, changes, additions or corrections to what was stated in the first phase, through the function "*Insert change/addition or continue for the submission of the application*".

The deadlines are peremptory and any errors must be corrected no later than the deadline of 10 August 2020 at noon, and no requests for corrections submitted after the deadline will be considered.

- **For Italian and international students already in possession of a PIN:** the application sent in the first stage is valid if no changes/corrections have been made. If changes/corrections have been made, the application must be sent again with the PIN and its annexes, if any, no later than the deadline of 10 August 2020 at noon, under penalty of exclusion.
- **For students resident in Italy who are participating for the first time, and Italian students resident abroad:** the application sent in the first stage is valid if no changes/corrections have been made.

If amendments/corrections have been made, the application and its annexes, if any, must be sent again no later than the deadline of 10 August 2020 at noon, under penalty of exclusion.

By the deadline of September 15, 2020 students must use the SPID to access their reserved area; this operation links the certified digital identity to the credentials used to request the benefits for the a.y. 2020/21.

Students without SPID and/or who fail to link the application to their digital identity (SPID) within the peremptory deadline of September 15, 2020, are excluded from the benefits. Old credentials are deactivated.

How to obtain the SPID is available on the official website or at the following address <https://www.agid.gov.it/piattaforme/spid>.

- **For international students participating for the first time, and minors:**

if no changes/corrections have been made, the application sent at the first stage is valid, and no further submissions are required.

If changes/corrections have been made, the application with the PIN and its annexes, if any, must be sent again by no later than the deadline of 10 August 2020 at noon, under penalty of exclusion.

These students must then make the identification *de visu* at the offices of the territorial reference centre or at least a possible recognition "at a distance", within the peremptory deadline of February 26, 2021, under penalty of forfeiture of the benefit.

Art.20 Deadlines

Submission of applications	
From 3 June until 24 July 2020 at 12.00 noon	Completion and submission of the application (first phase).
From 31st July to 10th August 2020 at 12.00 noon	For those accepted to the second phase: the period of time to make corrections/modifications and the subsequent submission of the application.
15 September 2020	Deadline to link the SPID to your application for students resident in Italy participating for the first time, and for Italian students resident abroad participating for the first time.
DSU/ISEE	
24 July 2020	DSU subscription deadline for benefits for the right to university studies.
31 December 2020	Deadline for DiSCo to retrieve the DSU from the INPS database.
Paid lease Agreement	
30 November 2020	Deadline for signing the lease agreement.
31 December 2020	Deadline for entering the rental agreement information into the system.
Further regulatory requirements	
20 November 2020	Deadline for university registration for the accommodation call.
26 February 2021	Deadline for university application for the scholarship call.
	Deadline for the delivery of certificates relating to the acquisition of merit (internship, Ade, etc.).
	Deadline for correcting the system position: removing possible obstructions/inconsistencies in the system.
	Deadline for international students participating for the first time, and underage students for "de visu" authentication, or for possible "distance" recognition.
	For international students: deadline for the delivery of the final income, property and residence permit documents.

HEADING VI

Training, publication and changes in the rankings

Art.21 Ranking criteria

For the a.y. 2020/2021, the funds and services available for the calls for applications referred to in this notice are allocated as follows:

- 25% to first-year students ;
- 75% to students in subsequent years.

Depending on the data declared by the student during the completion of the application, the verification of the required requirements, the position in the ranking and the availability of funds for each tender announced, the student can be classified as:

- successful ;
- eligible;
- excluded.

Students are declared eligible if they meet the requirements but are not declared successful due to lack of financial resources. The beneficiaries²⁶ of the competitions referred to in this notice will be selected based on the criteria set out below:

- a) **First-year students:** for those enrolled in the 1st Year of the course, the provisional and definitive rankings are drawn up in increasing order of income based on ISEE. With the same ISEE²⁷, priority will be given to the student's age of majority.
- b) **Subsequent years:** the provisional and definitive rankings are drawn up based on the 'joint ratio', obtained by the following formula:

$$C = 0,7 \times \text{CFNRip} + 0,04 \times \text{MediaN} + 0,26 \times \text{ISEEN}$$

where CFNRip is the normalised merit ratio recalculated according to the possible use of the bonus and the possible acquisition of greater credits than those provided for in the Prime Minister's Decree:

$$\text{CFNRip} = \frac{\text{CFN} - \text{CFN min}}{\text{CFN max} - \text{CFN min}}$$

where the CFN is the normalised merit ratio:

$$\frac{\text{Merit achieved} - \text{Minimum expected merit}}{\text{Maximum achievable merit} - \text{Minimum expected merit}}$$

The two extremes, the maximum and the minimum, are based on the distribution of credits of all the students in the current academic year.

The media N is the average of normalised grades:

$$\text{MediaN} = \frac{\text{Media} - 18}{30 - 18}$$

and ISEEN is the standardised ISEE:

$$1 - \frac{\text{ISEEDSU}}{\text{ISEE max}}$$

where the maximum ISEE is the limit reported in the notice.

- c) **Subsequent years of PhD or specialist courses:** the rankings are carried out in the strict increasing order of ISEE. Each territorial reference centre will transmit the lists of the beneficiaries of the competitions to the universities of reference, for the follow up of competence.

Rankings

After the publication of the final results, in case of allocation of supplementary funds, these will be allocated to eligible students, with the same criteria set out in the previous article and up to the number of available resources.

For the definition of the status of the new successful students, the documentation acquired as at 31 December 2020 will be taken into account.

Notification of the change of status from eligible to successful is given in the "Results/Payments history" section within the reserved area of each student concerned and is considered to have been notified for all legal purposes, as well as through specific notices published on the website www.laziodisco.it ²⁸.

Students nominated as scholarship recipients after ranking selection, the amount of any free meals received will be deducted, calculated at the 1st bracket rate.

Art.22 Publication of competition results

The results of the provisional and final awards are published and made available by DiSCo at www.laziodisco.it.

The final results of the Accommodation competition will be published by 21 September 2020.

The final results of the Scholarships and International Mobility Integration Contribution competition will be published by 7 October 2020.

The ranking list for the Graduation award competition will be published in the second half of 2021.

The publication of the rankings and any other possible communication of the competition will be made based on procedures that guarantee the protection of confidentiality concerning sensitive data, as required by law. To this end, when sending the application, each student will be given an individual code for the verification and consultation of the relative rankings.

In the student's reserved area, any changes to the competitive position are entered.

Any further communications from DiSCo published within each student's reserved area are considered to have been notified for all legal²⁹ purposes. Therefore, students are required to periodically consult their reserved area.

or all students declared winners/successful, the necessary findings are made, both at the universities regarding the validity of the student's career and other administrations to verify the congruence with what the student declared.

The outcome of the winner/successful student is, nevertheless, dependent on the validity of the academic career, the actual possession of the requirements and for the duration of the entire academic year. For this purpose, DiSCo reserves the right to introduce appropriate controls, until the positive outcome of the checks.

If during the audit procedures, discrepancies are found between what the student declared and what was ascertained during the audit, DiSCo will revoke the benefits and initiate the consequent administrative procedure against the person concerned.

In the presence of errors, DiSCo may proceed, in the case of self-protection and/or at the request of a duly motivated party, to readmit students who have been excluded from the final rankings.

Students who have an interest in the final results of the ranking can have recourse to the Lazio T.A.R. against the final results of the ranking. Promptly and within 60 days of publication.

They may also appeal to the Head of State within the time limits set for the appeal.

Art.23 Grounds for exclusion

Students are excluded from competitions if they:

- a) do not use the PIN already in their possession to send the application by 24 July 2020 at noon;
- b) are participating for the first time and do not send the application by 24 July 2020 at noon using the PIN entered in their reserved area;
- c) do not attach to the application in digital format, the income and assets documentation relating to household income earned abroad in 2018 (possibly provisional, to be supplemented by 26 February 2021);
- d) do not enclose with the application the annexes where required, and as indicated in Article 19;
- e) having made releases/changes in the first phase, do not send the application and the annexes where required, by 24 July 2020 at noon and/or as indicated in Article 19;
- f) are admitted to the second phase, having made amendments/corrections to the application, do not send it and its annexes, where applicable, by 10 August 2020 at noon

- g) are International applicants who are participating for the first time and/or minors: who do not carry out *de visu* authentication with the territorial centres to which they belong, or at least a possible recognition "at a distance" by 26 February 2021;
- h) are residents in Italy participating for the first time, and Italian students resident abroad participating for the first time: who do not link the SPID to their application in the reserved area by 15 September 2020;
- i) do not send their application in the manner and within the terms set out in this notice;
- j) are scholarship applicants who do not enrol in university by 26 February 2021;
- k) do not correct their administrative status and/or who do not deliver the final documentation required by the Call for Applications by the deadline of 26 February 2021;
- l) exceed the income/equity thresholds set out in this Call for applications;
- m) do not sign the DSU for benefits for the right to education;
- n) sign the DSU for benefits for the right to education after 24 July 2020;
- o) do not enter the DSU in the INPS database by 31 December 2020;
- p) in the event of income/assets earned abroad, do not produce the final original documentation referring to the year 2018 by 26 February 2021;
- q) waive their studies before the end of the academic year;
- r) are holders of another scholarship or other public/private economic advantage for the right to education for the same academic year and/or course, including those awarded by the Ministry of Foreign Affairs and universities in various capacities. This is without prejudice to scholarships for the integration of training or research activities with stays abroad, and collaboration grants awarded by the university (so-called "150 hours"), as well as other benefits for which the regulations in force provide for cumulation;
- s) do not communicate promptly, i.e. within 30 days of the event, any change in the declared data including change of residence, domicile, registration, ownership of another benefit/service, etc.;
- t) are in a situation for which, under this notice and the regulations it refers to, they are not entitled to benefit;
- u) produce untrue statements;
- v) have had their accommodation revoked in a previous academic year for having allowed their improper use to third parties, or for any other reason foreseen;
- w) have carried out the waiver of studies or the transfer to a university with registered office outside Lazio.

In particular, as regards the merit requirement, students are excluded from competitions if they:

- a) are enrolled in years after the first, who make a change of course during the same academic year, with recognition of credits/examinations lower than the requirements for participation in the competition;
- b) are enrolled in the first year of the course, who do not achieve the merit specified in the notice within the time limits laid down therein;
- c) already have a degree/diploma of the same level;
- d) have attained recognition of an academic qualification awarded abroad and are enrolled in a study course of the same recognised level;
- e) are enrolled or have been previously enrolled as repeat students (except for students enrolled in the 3rd repeating year of a bachelor's degree at the Faculty of Engineering of the University of Rome Tor Vergata or the 2nd repeating year - of a specialist degree at the Faculty of Engineering of the University of Rome Tor Vergata);
- f) have made graduation changes with repetition of enrolment in the same year of the course;
- g) following the transfer of their place of study, are enrolled in a course year for which they had already been enrolled at the University of origin;
- h) are incompatible with the benefits provided for in this notice concerning provisions contained in other laws and regulations;
- i) if already in possession of an academic qualification with a five-year legal duration, are enrolled in a 1st or 2nd level degree course;
- j) if already in possession of a 2nd level degree, are enrolled in a legal five-year course;
- k) if already in possession of a 1st level degree, enrol in a 1st, 2nd or 3rd year of a legal five-year course;
- l) are enrolled for a level for which they have already obtained a degree;
- m) are enrolled in the first year of a 2nd level degree course in holding an academic qualification related to a four-year course of study. They may participate as students enrolled in the second year of a Master's degree course;

- n) are at the same time enrolled in more than one course of study or enrolled in a new course of study and have not completed the previous one (with qualification acquisition or by waiver), except as provided for by the MD 28 September 2011.
 - o) are found to be in default of the formal and/or substantive requirements provided for;
 - p) have been excluded from benefits for the remaining period of study;
 - q) are enrolled or move to a university with registered office outside the Lazio Region;
 - r) have already attained the academic qualification related to their course of study;
 - s) have carried out a formal withdrawal from studies.
- First-year students who do not meet the merit requirement within the deadline indicated in the call for applications will be disqualified.
 - Students who formally renounce their scholarship are declared forfeited.
 - Students who do not communicate their bank details within six months of being awarded a scholarship are declared forfeited.

In particular, as regards the Accommodation benefit:

- a) students who do not complete their university enrolment by 20 November 2020 shall be declared forfeited;
- b) students who do not accept/transfer to the assigned residence, in the manner and within the terms indicated in the respective notices published on the official website, are declared forfeited;
- c) students who obtain the academic qualification related to their course of study are declared to have lapsed;
- d) first-year students who have not attained the minimum merit requirement within the terms required by the call for applications will be disqualified;
- e) students who formally renounce the benefit are declared forfeited;
- f) students who carry out the civil voluntary service at the same time are declared to be excluded if accommodation is assigned for the above-mentioned service.

In particular, as regards the Graduation award benefit:

Students are excluded if they:

- a) do not submit their application by PIN within 30 days of obtaining the qualification;
- b) have already received graduation awards for the previous cycle of studies;
- c) have obtained career acceleration in various capacities;
- d) their qualification was not awarded in the relevant academic year;
- e) submit their application before obtaining the qualification;
- f) do not submit the application in the manner and within the terms indicated in art. 18.

HEADING VII

Checks and revocations, penalties, reporting obligations

Art.24 Checks

DiSCo carries out thorough legal checks on the validity of the statements made by students who have won or been eligible in competitions.

To this end, in addition to requesting all documentation from the student to prove the validity of the statements made, the Institution conducts all investigations deemed appropriate, including contacting the following bodies:

- a) Polizia Tributaria (Tax Police);
- b) Amministrazione Finanziaria dello Stato (State Revenue Administration);
- c) Amministrazioni comunali (Municipalities);
- d) Agenzia del Territorio (Land Agency);
- e) Schools of all grades and levels;

- f) Mutual bodies;
- g) INPS;
- h) Universities;
- i) Agenzia delle Entrate (Revenue Agency);
- j) Other entities and organisations providing services or benefits for the Right to education;
- k) Other offices holding data relating to the economic conditions/merit and personal data.

Findings of discrepancies and related penalties

If during the verification procedures, discrepancies are found between what the student declared and what was ascertained during the control, DiSCo will revoke the benefits and start the ensuing administrative proceedings against the person concerned.

If the investigations carried out show that the student has made false and misleading statements, either by himself or by his family, without prejudice to the provisions of art. 316 of the Criminal Code, he forfeits his right to benefits and is subject to an administrative penalty consisting in the payment of a sum of three times the amount received, as well as the reimbursement of the costs of the services used, losing the right to obtain other benefits for the entire duration of the studies under art.10 c.3 of Legislative Decree 68/2012.

Art.25 General provisions

The provisions of this Call for Applications may be modified in light of various and consecutive national decrees relating to the fight against the Covid-19 pandemic.

Art.26 Information pursuant to Legislative Decree 196/2003

Before completing the online application, the student is informed about the processing and dissemination of data and information provided for in Article 13 of Legislative Decree no. 196/2003.

By completing the application form, the student certifies that he/she has read the information contained in the related document and, in particular, that he/she has understood it:

- a) the processing of personal data is carried out exclusively for the institutional purposes of DiSCo as provided for by law and for the consequent obligations connected to them;
- b) the data may be consulted and/or provided by and/or to other bodies for the Right to education to monitor whether the student has requested and obtained double benefits for the same academic year;
- c) the data is processed lawfully and correctly, in written form and/or on magnetic, electronic or telematic support. Specific security measures are taken to prevent the loss of data, illicit and incorrect use as well as unauthorised access;
- d) the conferment of data is mandatory for the fulfilment of the purposes provided for by the law on the right to education and accounting and fiscal obligations. Any refusal to provide them, or the lack of consent to their treatment, makes it impossible to confer the benefits;
- e) the student may exercise at any time all the rights provided for by Legislative Decree 196/2003;
- f) the data can be consulted and transmitted to the other subjects indicated by law for the verifications and the processing of the respective competence;
- g) personal data shall be used for DiSCo's institutional purposes as well as to provide knowledge of the initiatives, activities and benefits reserved for scholarship winners;
- h) the rankings are published in compliance with the protection of confidentiality and protection of personal data contained therein.

For the purposes of this notice and all other related matters, the General Manager is responsible for the processing of personal data at Via C. De Lollis, 24b 00185 Rome.

Rome, 28 May 2020

General Manager
Dr Paolo Cortesini

Annex A - Territorial centres

Territorial centre of Rome Metropolitan City

Student Benefits - Rome One Operations Unit

Via Cesare De Lollis, 22 - 00185 Rome

Reference venue for students enrolled at:

- | | |
|--|--|
| <ul style="list-style-type: none"> - SAPIENZA University of Rome and branch offices - Accademia di Belle Arti di Roma - Accademia di Costume e Moda - Accademia Internazionale di Teatro - Accademia Nazionale d' Arte Drammatica Silvio D' Amico - Conservatorio Santa Cecilia di Roma - Conservatorio Statale di musica O. Respighi di Latina - Istituto Centrale per il Restauro e la Conservazione | <ul style="list-style-type: none"> - Istituto Superiore di Industrie Artistiche di Roma I.S.I.A - Libera Accademia di Belle Arti - Rome University of Fine Arts - Libera Università Maria SS. Assunta LUMSA - LUISS Libera Università Internazionale degli Studi Sociali Guido Carli - QUASAR Design University - Saint Louis College of Music - SSML San Domenico, Scuola Superiore per Mediatori Linguistici - Università degli studi di Roma Foro Italico - Università Europea di Roma |
|--|--|

Student Benefits - Rome Two Operations Unit

Via Cambridge, 115 - 00133 Rome

Reference venue for students enrolled at:

- | | |
|--|---|
| <ul style="list-style-type: none"> - Università degli Studi Tor Vergata - SSML Istituto Armando Curcio | <ul style="list-style-type: none"> - Unicamillus |
|--|---|

Student Benefits - Rome Three Operations Unit

Via della Vasca Navale, 79 - 00146 Rome

Reference venue for students enrolled at :

- | | |
|--|---|
| <ul style="list-style-type: none"> - Università degli Studi Roma Tre - Accademia Arti e Nuove Tecnologie - Accademia Nazionale di Danza - Istituto Superiore per la Conservazione ed il Restauro | <ul style="list-style-type: none"> - Link Campus University - Scuola Superiore per Mediatori Linguistici "Gregorio VII" - Università degli Studi Internazionali di Roma UNINT - Università Campus BioMedico |
|--|---|

Territorial centre Southern Lazio

Student Benefits

College Studenti Folcara - Viale dell'Università - 03043 Cassino

Reference venue for students enrolled at:

- | | |
|---|--|
| <ul style="list-style-type: none"> - Università degli Studi di Cassino and southern Lazio branch offices - Accademia di Belle Arti di Frosinone | <ul style="list-style-type: none"> - Conservatorio L. Refice di Frosinone - Università telematiche |
|---|--|

Territorial centre Northern Lazio

Student Benefits

Via Cardarelli, 75 01100 Viterbo

Reference venue for students enrolled at:

- | | |
|---|--|
| <ul style="list-style-type: none"> - Università degli Studi della Tuscia | <ul style="list-style-type: none"> - Accademia di Belle Arti di Viterbo |
|---|--|

Below list provides an overview: students enrolled in university institutions and institutes of high artistic musical and dance culture that are not included in this attachment and recognised by the MIUR, may apply for participation.

Annex B - Commuters

Albano Laziale	Ciampino	Lanuvio	Pomezia
Anguillara	Colonna	Lariano	Riano
Ardea	Fara Sabina	Marcellina	Rocca di Papa
Ariccia	Fiano	Marino	Rocca Priora
Bracciano	Fiumicino	Mentana	S. Angelo Romano
Campagnano	Fonte Nuova	Monte Porzio Catone	S. Cesareo
Capena	Formello	Montecompatri	S. Gregorio da Sassola
Casape	Frascati	Montelibretti	Sacrofano
Castel Gandolfo	Galliciano	Monterotondo	Tivoli
Castel Madama	Genzano	Morlupo	Trevignano
Castel S. Pietro	Grottaferrata	Nemi	Velletri
Castelnuovo di Porto	Guidonia	Palestrina	Zagarolo
Cerveteri	Ladispoli	Poli	

Annex C - Off-site

Accumoli	Capranica	Ferentino	Monte S. Giovanni	Prossedi	Ss. Cosma e Damiano
Acquafondata	Prenestina	Fiamignano	Campano	Rieti	Stimigliano
Acquapendente	Caprarola	Filacciano	Montebuono	Rignano Flaminio	Strangolagalli
Acuto	Carbognano	Filettino	Montefiascone	Riofreddo	Subiaco
Affile	Carpineto	Fiuggi	Monteflavio	Ripi	Supino
Agosta	Casalanico	Fondi	Montelanico	Rivodutri	Sutri
Alatri	Casalvieri	Fontana Liri	Monteleone Sabino	Rocca Canterano	Tarano
Allumiere	Casaprota	Fontechiari	Montenero Sabino	Rocca d'Arce	Tarquinia
Alviano	Casperia	Forano	Monterosi	Rocca di Cave	Terelle
Alvito	Cassino	Formia	Montopoli	Rocca Massima	Terracina
Amaseno	Castel di Tora	Formia	Montorio Romano	Rocca S. Stefano	Tessennano
Amatrice	Castel S. Angelo	Frasso	Moricone	Rocca Sinibalda	Toffia
Anagni	Castel S. Elia	Frosinone	Morolo	Roccagiovine	Tolfa
Anticoli Corrado	Castelforte	Fumone	Morro Reatino	Roccagorga	Torre Cajetani
Antrodoto	Castelliri	Gaeta	Nazzano	Roccantica	Torri in Sabina
Anzio	Castelnuovo di Farfa	Gallese	Nepi	Roccasecca	Torrice
	Castelnuovo Parano	Gallinaro		Roccasecca dei	
Aprilia	Castiglione Teverino	Gavignano	Nerola	Volsci	Torricella Sabina
Aquino	Castro dei Volsci	Genazzano	Nespolo	Roiate	Torrta Tiberina
Arce	Castrocielo	Gerano	Nettuno	Ronciglione	Trevi nel Lazio
Arcinazzo	Cave	Giuliano di Roma	Norma	Roviano	Trivigliano
Arlena di Castro	Ceccano	Gorga	Olevano	S. Ambrogio sul	Turania
Amara	Celleno	Gradoli	Onano	Garigliano	Tuscania
Arpino	Cellere	Graffignano	Oriolo Romano	S. Andrea sul	Vacone
Arsoli	Ceprano	Greccio	Orte	Garigliano	Valentano
Artena	Cerreto	Grotte Castro	Orvinio	S. Apollinare	Vallecorsa
Ascree	Cervara	Guarcino	Paganico Sabino	S. Biagio	Vallemaio
Atina	Cervaro	Ischia di Castro	Paliano	Saracinesco	Vallepiastra
Attigliano	Ciciliano	Isola Liri	Palombara Sabina	S. Donato Val di	Vallerano
Ausonia	Cineto	Itri	Pastena	Comino	Vallerotonda
Bagnoregio	Cisterna di Latina	Jenne	Patrica	S. Elia Fiumerapido	Vallinfreda
Barbarano	Città ducale	Labico	Percile	S. Felice Circeo	Valmontone
Bassano di Sutri	Città reale	Labro	Pescorocchiano	S. Giorgio a Liri	Varco Sabino
Bassano in Teverina	Civita Castellana	Laterna	Pescosolido	S. Giovanni Incarico	Vasanello
Bassiano	Civitavecchia	Latina	Petrella Salto	S. Lorenzo Nuovo	Veiano
Bellegra	Civitella d'Agliano	Lenola	Piansano	S. Marinella	Veroli
Belmonte Castello	Civitella S. Paolo	Leonessa	Picininisco	S. Oreste	Vetralla
Belmonte in Sabina	Colfelice	Licenza	Pico	S. Polo dei Cavalieri	Vicalvi
Blera	Collalto Sabino	Longone Sabino	Piedimonte S.	S. Vito Romano	Vico nel Lazio
Bolsena	Colle di Tora	Lubriano	Germano	S. Vittore	Vicovaro
Bomarzo	Colle S. Magno	Maenza	Piglio	Sabaudia	Vignanello
Borbona	Colleferro	Magliano Romano	Pignataro Interamna	Salisano	Villa Latina
Borgo Velino	Collegiove	Magliano Sabina	Pisoniano	Sambuci	Villa S. Lucia
Borgorose	Collepardo	Mandela	Pofi	Santopadre	Villa S. Stefano
Boville Ernica	Collevecchio	Manziana	Poggio Bustone	Saracinesco	Villa S. Giovanni in
Broccostella	Colli sul Velino	Marano Equo	Poggio Catino	Scandriglia	Tuscia
Calcata	Concerviano	Marcetelli	Poggio Mirteto	Segni	Viterbo
Camerata Nuova	Configni	Marta	Poggio Moiano	Selci	Viticuso
Campo di mele	Contigliano	Mazzano Romano	Poggio Nativo	Sermoneta	Vitorchiano
Campoli Appennino	Corchiano	Micigliano	Poggio S. Lorenzo	Serrone	Vivaro Romano
Canale Monterano	Coreno Ausonio	Minturno	Pontecorvo	Settefrati	
Canepina	Cori	Mompeo	Pontinia	Sezze	
Canino	Cottanello	Montalto di Castro	Ponzano Romano	Sgurgola	
Cantalice	Esperia	Montasola	Posta	Sonnino	
Cantalupo	Fabrica di Roma	Monte Romano	Posta Fibreno	Sora	
Canterano	Faleria	Monte S. Biagio	Pozzaglia Sabina	Soriano nel Cimino	
Capo di monte	Falvaterra	Monte S. Giovanni in	Priverno	Sperlonga	
Capranica	Farnese	Sabina	Proceno	Spigno Saturnia	

ANNEXE D - Draft consular declaration

The declaration must be issued by the competent diplomatic or consular representation present in Italy and subsequently certified by the Territorial Office of the Government (Prefecture).

DiSCo reserves the right to transmit the declared data to the Italian Representations abroad for verification of truthfulness and to prosecute in the event of false declarations under current regulations.

The Embassy/Consulate of _____

Having regard to the documentation submitted by the student:

Surname _____ Name _____

Date of birth ___/___/___ Place of birth _____ Citizenship _____

Gender M F

Marital status: Single/Celibate- Married- Widowed- Religious

Passport n° _____ date of issue ___/___/___

DECLARES

that the student's household at _____ is composed as follows:

n°	Surname	Name	Date of birth	Relationship	Gross income in Euro
1					
2					
3					
4					
5					
6					

DECLARES

that the total gross income of the household for the year 2018 was Euro _____

applying the average official exchange rate for the relevant year

DECLARES

that the overall balance sheet of the family as of 31 December 2018 was as follows:

- Owner of the house as at 31/12/2018: Yes - No - with a total area of _____ square metres.
- Owner of other buildings (including those owned abroad) at 31/12/2018 with a total surface area of _____ square metres.
- The average amount of securities (bank deposits, post office deposits, etc.) at 31 December 2018 is Euro _____ applying the average official exchange rate for the relevant year according to the "Annual average list" <https://tassidicambio.bancaditalia.it/averageRates>

Signature of the Ambassador or Consul
(or proxy)

Annex E-List of non-EU poverty-stricken countries

Under Ministerial Decree no. 464 of 11 June 2019 defining developing countries for the purposes of the provisions of art. 3, paragraph 5 of the Prime Ministerial Decree of 9 April 2001, the regional management bodies apply the provisions of art. 13, paragraph 5, of the Prime Ministerial Decree of 9 April 2001, cited in the introduction, to students from the following countries for the assessment of their economic condition, for the disbursement of their respective assistance:

<i>Afganistan</i>	<i>Gambia</i>	<i>Nepal</i>	<i>Uganda</i>
<i>Angola</i>	<i>Guinea</i>	<i>Niger</i>	<i>Vanuatu</i>
<i>Bangladesh</i>	<i>Guinea Bissau</i>	<i>Rwanda</i>	<i>Yemen</i>
<i>Benin</i>	<i>Haiti</i>	<i>Sao Tome & Principe</i>	<i>Zambia</i>
<i>Bhutan</i>	<i>Kiribati</i>	<i>Senegal</i>	<i>Zimbabwe</i>
<i>Burkina Faso</i>	<i>Korea Dem. Rep.</i>	<i>Sierra Leone</i>	
<i>Burundi</i>	<i>Lao People's Democratic Republic</i>	<i>Siria</i>	
<i>Cambogia</i>	<i>Lesotho</i>	<i>Solomon Islands</i>	
<i>Central African Republic</i>	<i>Liberia</i>	<i>Somalia</i>	
<i>Chad</i>	<i>Madagascar</i>	<i>South Sudan</i>	
<i>Comoros</i>	<i>Malawi</i>	<i>Sudan</i>	
<i>Congo Democratic Republic</i>	<i>Mali</i>	<i>Tanzania</i>	
<i>Djibouti</i>	<i>Mauritania</i>	<i>Timor-Est</i>	
<i>Eritrea</i>	<i>Mozambique</i>	<i>Togo</i>	
<i>Ethiopia</i>	<i>Myanmar</i>	<i>Tuvalu</i>	

Annex F - Annual exchange rate/currency list

Annual average exchange rates

<https://tassidicambio.bancaditalia.it/averageRates>

Source: Banca d'Italia

Annex G - DiSCo Residences List

Territorial centre	Residence	Address	Places	Places reserved for disabled students	Totals
Rome One	A. Ruberti	Via Cesare De Lollis, 20 - Rome	178	57 for non-self-sufficient disabled people	235
	E. Tarantelli	Via De Dominicis, 13/15 - Rome	475		475
	Assisi	Via Assisi, 77 - Rome	80	8 for self-sufficient disabled people	88
	Valle Aurelia	Via Baldo degli Ubaldi, 265 - Rome	190	10 for self-sufficient disabled people	200
	Ponte di Nona	Via Ponte di Nona - Rome	151	12 for self-sufficient disabled people	163
	Villafranca	Via Villafranca - Latina	46	2	48
Rome Two	Falcone e Borsellino	Via Mario Angeloni, 13/17 - Rome	286	16 for self-sufficient disabled people	302
	New Cambridge	Via Cambridge, 115 - Rome	40	7 for self-sufficient disabled people	47
	Archeologia	Via dell'archeologia, 29 - Rome	122	8 for self-sufficient disabled people	130
Rome Three	Valleranello	Via Valleranello, 99 - Rome	380	20 for self-sufficient disabled people	400
	Giulio Regeni	Via Leopoldo Ori - Ostia (RM)	35	/	35
Viterbo *	San Sisto	Piazza San Sisto, 8 - Viterbo	61	4 for self-sufficient disabled people	65
	Cardarelli	Via Cardarelli, 77	153	9 for self-sufficient disabled people	162
Cassino	Folcara **	University Avenue	188	12 for self-sufficient disabled people	200
Totals			2385	165***	2500

* Following any subsequent national decrees on combating the Covid-19 pandemic, the availability and accessibility of accommodation may change during the academic year.

** At the Viterbo headquarters 80 places are reserved for Erasmus students.

*** At the Folcara residence in Cassino, additional beds may become available during the academic year, which will be allocated according to the criteria and methods set out in this notice.

**** Places reserved for disabled students who may not be assigned will be assigned to students who are in any case entitled to the benefit.

¹ Prime Ministerial Decree 9 April 2001, Art.14

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- ² Ministerial Decree no. 316 of 5 April 2019
- ³ Prime Ministerial Decree of 9 April 2001 art. 3 paragraph 5
- ⁴ D. Legislative Decree No. 368/1999
- ⁵ D. Legislative Decree No. 368/1999
- ⁶ Prime Ministerial Decree 9 April 2001, Art. 14
- ⁷ Prime Ministerial Decree of 9 April 2001, Art. 6 c. 6
- ⁸ Law 28/12/1995 n. 549
- ⁹ Ministerial Decree no. 288 of 29 March 2019 "Update of ISEE and ISPE thresholds for the academic year 2019/2020" updated due to the change in the ISTAT General Index of consumer prices
- ¹⁰ Prime Ministerial Decree no. 159 of 5 December 2013 Regulation on the revision of the methods for determining and the fields of application of the Equivalent Economic Situation Indicator (ISEE)
- ¹¹ Prime Ministerial Decree no. 159 of 5 December 2013 Regulation concerning the revision of the methods for determining and the fields of application of the Equivalent Economic Situation Indicator (ISEE), art. 8
- ¹² Prime Ministerial Decree no. 159 of 5 December 2013 Regulation on the revision of the methods for determining and the fields of application of the Equivalent Economic Situation Indicator (ISEE), art. 4
- ¹³ Prime Ministerial Decree no. 159 of 5 December 2013 Regulation on the revision of the methods for determining and the fields of application of the Equivalent Economic Situation Indicator (ISEE), art.5
- ¹⁴ Prime Ministerial Decree no. 159 of 5 December 2013 Regulation on the revision of the methods for determining and the fields of application of the Equivalent Economic Situation Indicator (ISEE), art. 8
- ¹⁵ Prime Ministerial Decree/01 art.5
- ¹⁶ Presidential Decree 445/2000 art.3
- ¹⁷ Presidential Decree no. 394 of 31 August 1999, art. 46, paragraph 5
- ¹⁸ Presidential Decree no. 394 of 31 August 1999
- ¹⁹ Law no. 15 of 4 January 1968, article 17, paragraph 4. The authentication of signatures is not necessary for acts and documents issued by the following Embassies and/or Consulates adhering to the European Convention of London of 7 June 1968: Austria, Cyprus, Estonia, France, Germany, Greece, Ireland, Liechtenstein, Luxembourg, Netherlands, Norway, Poland, Portugal, Czech Republic, Republic of Moldova, Romania, Spain, Sweden, Switzerland, Turkey, United Kingdom.
- ²⁰ Ministerial Decree no. 464 of 11 June 2019
- ²¹ Prime Ministerial Decree of 9 April 2001
- ²² MD of 06 May 2020 n.63
- ²³ L.241/90 art. 3 bis
- ²⁴ Law 537/1993, Article 5, paragraph 20
- ²⁵ Prime Ministerial Decree of 9 April 2001, Article 9 paragraph 2
- ²⁶ Prime Ministerial Decree 9 April 2001, Article 4
- ²⁷ Prime Ministerial Decree of 9 April 2001, Articles 15 and 1
- ²⁸ L.241/90
- ²⁹ L.241/90